



**MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 09/2019
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: April 18, 2019

TIME OF MEETING: 10:46 a.m.

LOCATION OF MEETING: TBDSSAB Headquarters
231 May Street South, 3rd Floor Boardroom
Thunder Bay, ON

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Kim Brown
Jody Davis
Andrew Foulds
James Foulds
Brian Hamilton
Kevin Holland
Lucy Kloosterhuis
Elaine Mannisto
Aldo Ruberto
Wendy Wright

OFFICIALS:

William (Bill) Bradica, Chief Administrative Officer, Acting
Director – Client Services Division
Georgina Daniels, Director-Corporate Services Division
Ken Ranta, Director – Housing Services Division
Glenda Flank, Recording Secretary
Sarah Schoales, Administrative Assistant

GUESTS:

Roxanne Brunelle, Manager, Human Resources

REGRETS:

Rebecca Johnson
Shelby Ch'ng
Ray Lake

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

REPORTS OF ADMINISTRATION

Municipal Conflict of Interest Act – Legal Opinion

Report No. 2019CS-03 was presented to the Board to provide information received in the Legal Opinion regarding the responsibility of The District of Thunder Bay Social Services Administration Board to keep record of declarations of pecuniary interest.

William Bradica, CAO provided an overview of the legal opinion, responded to questions and provided clarification.

At 10:52 a.m. Brian Hamilton entered the meeting.

At 10:55 a.m., Ken Ranta, Director – Housing Services Division, Georgina Daniels, Director – Corporate Services Division, Glenda Flank, Recording Secretary and Sarah Schoales left the meeting room

Human Resources

William Bradica, CAO provided a verbal update to the Board regarding a Human Resources staffing issue and responded to questions.

Addiction Services Initiative

Memorandum from Richard Steele, ADM, Social Assistance Programs Division dated April 16, 2019 was presented to the Board for information and discussion.

William Bradica, CAO provided an overview of the Ministry's plan to end the program, and responded to questions.

Chief Administrative Officer – Performance Evaluation

Lucy Kloosterhuis, Chair provided a verbal update to regarding the above noted matter.

ADJOURNMENT

Resolution No. 18/CS04

Moved by: Aldo Ruberto
Seconded by: Wendy Wright

THAT the Board (Closed Session) Meeting No. 09/2019 of The District of Thunder Bay Social Services Administration Board, held on April 18, 2019, be adjourned at 11:35 a.m., to reconvene in Open Session to consider the remaining agenda items.

CARRIED



Chair



Chief Administrative Officer