



**DATE OF MEETING:** April 19, 2018  
**TIME OF MEETING:** 10:06 a.m.  
**LOCATION OF MEETING:** 3rd Floor Boardroom  
TBDSSAB Headquarters  
231 May Street South  
Thunder Bay, ON  
**CHAIR:** Lucy Kloosterhuis

**PRESENT:**

Iain Angus  
Kim Brown  
Shelby Ch'ng  
Mark Figliomeni  
Andrew Foulds  
Kevin Holland  
Robert (Bob) Katajamaki  
Lucy Kloosterhuis  
Wendy Landry  
Eric Pietsch  
Paul Pugh  
Aldo Ruberto  
Peter Ruel  
Joe Virdiramo

**OFFICIALS:**

William (Bill) Bradica, Chief Administrative Officer  
Ken Ranta, Director - Housing Services Division  
Georgina Daniels, Acting Director - Client Services Division  
Keri Greaves, Acting Director - Corporate Services Division  
Brook Latimer, Communications and Engagement Officer  
Glenda Flank, Recording Secretary  
Sarah Schoales, Administrative Assistant

**GUESTS:**

**REGRETS:**

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Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

**ANNUAL GENERAL MEETING**

**DISCLOSURES OF INTEREST**

None.

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 18/AGM01

Moved by: Kim Brown  
Seconded by: Shelby Ch'ng

THAT with respect to the agenda for the Annual General Meeting of The District of Thunder Bay Social Services Administration Board held on April 19, 2018, we approve the agenda as printed;

And that we approve any additional information and new business.

CARRIED

REPORT OF THE CHAIR

William Bradica, CAO advised that the Report of the Chair, is included in the 2017 TBDSSAB Annual Report in the message from the Board Chair, Robert Katajamaki. The 2017 TBDSSAB Annual Report, is presented in the regular Board meeting agenda.

MINUTES OF PREVIOUS MEETING

Adoption of Minutes – April 20, 2017

Minutes of the Fourteenth Annual General Meeting of The District of Thunder Bay Social Services Administration Board, held on April 20, 2017, were confirmed.

The above noted Minutes were previously presented to Members of the Board, for information only, at the May 25, 2017, Board meeting.

Resolution No. 18/AGM02

Moved by: Kim Brown  
Seconded by: Shelby Ch'ng

THAT the Minutes of the Fourteenth Annual General Meeting of The District of Thunder Bay Social Services Administration Board, held on April 20, 2017, be confirmed.

CARRIED

REPORTS OF ADMINISTRATION

Year 2017 Audited Consolidated Financial  
Statements of The District of Thunder Bay  
Social Services Administration Board

Report No. 2018-20AGM (Corporate Services Division) relative to providing the Board with the year 2017 audited consolidated financial statements of TBDSSAB were presented for approval. A copy of the statements were distributed at the meeting.

William Bradica, CAO provided a brief introduction and introduced Keri Greaves, Acting Director – Corporate Services, Georgina Daniels, Acting Director – Client Services to present the financial statements and Rosy Brizi, Partner of Grant Thornton LLP to present the auditor's report.

Georgina Daniels, Acting Director – Client Services provided a brief introduction to auditors report being presented.

Rosy Brizi, Partner, Grant Thornton LLP provided an overview of the auditor's report.

Georgina Daniels, Acting Director – Client Services provided an overview of the main items affecting the financial statements and confirmed that all statutory taxes and remittances have been paid.

Resolution No. 18/AGM03

Moved by: Shelby Ch'ng  
Seconded by: Kim Brown

THAT with respect to Report No. 2018-20AGM (Corporate Services Division), we, The District of Thunder Bay Social Services Administration Board (TBDSSAB), approve the audited consolidated financial statements of TBDSSAB for the year ended December 31, 2017, as presented.

CARRIED

Appointment of Auditors

William Bradica, CAO advised that the appointment of the auditors for The District of Thunder Bay Social Services Administration Board was required in accordance with TBDSSAB Governance By-law No. 01 - 2017, Section 9(2)(iii).

Resolution No. 18/AGM04

Moved by: Eric Pietsch  
Seconded by: Shelby Ch'ng

THAT in accordance with The District of Thunder Bay Social Services Administration Board Governance By-law No. 01-2017, Section 9(2)(iii), we confirm the appointment of Grant Thornton LLP, as the Auditors for TBDSSAB for the 2018 fiscal year;

AND THAT the remuneration of the Auditors will be in the amount of \$30,500 plus the Harmonized Sales Tax, for the TBDSSAB 2018 Financial Audit.

CARRIED

ADJOURNMENT

Resolution No. 18/AGM05

Moved by: Eric Pietsch  
Seconded by: Kevin Holland

THAT the Fifteenth Annual General Meeting of The District of Thunder Bay Social Services Administration Board held on April 19, 2018, be adjourned, at 10:17 a.m.

CARRIED

  
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Chair

  
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Chief Administrative Officer