



MINUTES OF BOARD MEETING NO. 04/2019
OF

THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD

DATE OF MEETING: February 21, 2019

TIME OF MEETING: 10:00 a.m.

LOCATION OF MEETING: TBDSSAB Headquarters
231 May Street South, 3rd Floor Boardroom
Thunder Bay, ON

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Kim Brown
Shelby Ch'ng
Andrew Foulds
James Foulds
Kevin Holland
Rebecca Johnson
Lucy Kloosterhuis
Ray Lake
Elaine Mannisto
Aldo Ruberto
Wendy Wright

OFFICIALS:

William (Bill) Bradica, Chief Administrative Officer, Acting
Director – Client Services Division
Georgina Daniels, Director-Corporate Services Division
Ken Ranta, Director – Housing Services Division
Glenda Flank, Recording Secretary
Sarah Strey, Administrative Assistant

GUESTS:

Aaron Park, Manager, Housing & Homelessness Programs
Brook Latimer, Supervisor, Communications & Engagement
Jennifer Lible, Manager, Client Services
Roxanne Brunelle, Manager, Human Resources

REGRETS:

Brian Hamilton
Ray Lake

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

NEW BUSINESS

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 19/17

Moved by: Jody Davis
Seconded by: James Foulds

THAT with respect to the agendas for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for February 21, 2019, we approve the agendas as printed;

AND THAT we approve any additional information and new business.

CARRIED

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Meeting No. 01/2019 (Regular Session) of TBDSSAB, held on January 10, 2019, were presented for confirmation.

Resolution No. 19/18

Moved by: Elaine Mannisto
Seconded by: James Foulds

THAT the Minutes of Meeting No. 01/2019 (Regular Session) of The District of Thunder Bay Social Services Administration Board, held on January 10, 2019, be confirmed.

CARRIED

At 10:07 a.m., Brook Latimer, Supervisor, Communications & Engagement left the meeting.

CLOSED SESSION MEETING

Administration recommended that the Board adjourn to a closed meeting relative to the receipt of information with respect to labour relations regarding the CUPE Collective Bargaining and with respect to identifiable individuals regarding the CAO – 2018 Performance Review.

Resolution No. 19/19

Moved by: Kim Brown
Seconded by: Jody Davis

THAT the Board adjourns to Closed Session relative to the receipt of information with respect to labour relations regarding the CUPE Collective Bargaining.

CARRIED

REPORTS OF ADMINISTRATION

CUPE Collective Bargaining

Report No. 2019CS-01 (Human Resources), relative to providing the Board with information regarding the above noted was, presented in Closed Session earlier.

The following resolution is presented to the Board, for consideration.

Resolution No. 19/20

Moved by: Kevin Holland
Seconded by: Wendy Wright

THAT with respect to Report No. 2019CS-01 (Human Resources), we The District of Thunder Bay Social Services Administration Board direct Administration to proceed as directed in Closed Session;

AND THAT the Chair and Chief Administrative Officer are authorized to execute any necessary documents.

CARRIED

TBDSSAB 2018 4th Quarter Operational Report

Report No. 2019-04 (CAO's Office), was presented to the Board with information containing the trends within TBDSSAB programs and services, for information only.

William Bradica, CAO provided clarification and responded to questions.

Ken Ranta, Director – Housing Services Division, Saku Pinta, Supervisor Research & Social Policy and Louise Piercey, Manager, Child Care & Early Years Programs also responded to questions.

Child Care & Early Years Engagement

Report No. 2019-05 (CAO's Office), relative to providing updated information related to the targeted engagement of parents and caregivers of children aged birth to 6 years in the District of Thunder Bay, was presented to the Board, for information only.

2018 Child Care Waitlist Survey Results

Report No. 2019-06 (CAO's Office), was presented to provide the Board with summary results from the Child Care Waitlist Survey conducted in September 2018, for information only.

William Bradica, CAO and Saku Pinta, Supervisor, Research & Social Policy responded to questions.

Strategic Plan 2020 Annual Update

Report No. 2019-07 (CAO's Office), providing the Board with a summary of the achievements made on the 2017-2020 Strategic Plan, was presented for information only.

William Bradica, CAO provided an introduction to the annual update and responded to questions.

Ken Ranta, Director – Housing Services Division responded to questions.

A discussion was held regarding the position papers referenced in the Strategic Plan Update. On consensus, Administration was directed to provide the position papers to the Board.

Roxanne Brunelle, Manager, Human Resources provided clarification and responded to questions.

Resolution No. 19/21

Moved by: Elaine Mannisto
Seconded by: Kevin Holland

THAT with respect to Report No. 2019-07 (CAO's Office) we, The District of Thunder Bay Social Services Administration Board receive the Strategic Plan 2020 Annual Update, for information only.

CARRIED

Housing Services Community Engagement

Report No. 2019-08 (Housing Services Division), was presented to the Board with information relative to community engagement sessions regarding TBDSSAB housing programs and services, for information only.

Ken Ranta, Director – Housing Services Division provided a brief overview of the report and responded to questions.

William Bradica, CAO also responded to questions.

Not For Profit Housing Provider Operational Review Policy

Report No. 2019-09 (Housing Services Division), was presented to the Board with a Not For Profit Housing Provider Operational Review Policy, for consideration.

Ken Ranta, Director – Housing Services Division responded to questions.

Resolution No. 19/22

Moved by: Kevin Holland
Seconded by: Wendy Wright

THAT with respect to Report No. 2019-09 (Housing Services Division) we, The District of Thunder Bay Social Services Administration Board, approve the Not for Profit Housing Provider Operational Review Policy as presented;

AND THAT the Chief Administrative Officer be authorized to amend this policy with respect to housekeeping items, as may be required from time to time.

CARRIED

2019 Community Social Reinvestment Program

Report No. 2019-10 (Client Services Division), providing the Board with information regarding the recommended allocations under the Community Social Reinvestment Program for 2019, was presented for consideration.

A discussion was held regarding the approval of the Community Social Reinvestment Program allocations for 2019.

William Bradica, CAO provided clarification and responded to questions.

At 12:30 p.m., Rebecca Johnson and James Foulds, Board Members, left the meeting.

Resolution No. 19/23

Moved by: Kevin Holland
Seconded by: Andrew Foulds

THAT with respect to Report No. 2019-10 (Client Services Division), we, The District of Thunder Bay Social Services Administration Board (the Board), approve the allocations under the Community Social Reinvestment Program for 2019 identified in Attachment 1;

AND THAT the Board authorizes the Chair and the Chief Administrative Officer to execute any required agreements with the service providers as identified in Attachment 1;

AND THAT any necessary By-law be presented to the Board for consideration.

CARRIED

CORRESPONDENCE

BY-LAWS

First and Final Reading

Administration presented the following resolutions regarding By-law Number 01-2019 and 02-2019, for consideration

Resolution No. 19/24

Moved by: Wendy Wright
Seconded by: Shelby Ch'ng

THAT the following By-law be introduced and now be given First and Final Reading, engrossed, signed by the Chair and Vice-Chair, sealed and numbered:

1. A By-law to repeal By-law Number 07-2014 Community Social Reinvestment Reserve Fund.

Explanation: A By-law to repeal By-law Number 07-2014 as per Report No. 2019-02 - 2018 Reserve and Reserve Fund Strategy Update closing the Reserve Fund.

Authorization: Board Meeting 2019Jan10

BY-LAW NUMBER 01 – 2019

CARRIED

Resolution No. 19/25

Moved by: Wendy Wright
Seconded by: Shelby Ch'ng

THAT the following By-law be introduced and now be given First and Final Reading, engrossed, signed by the Chair and Vice-Chair, sealed and numbered:

2. A By-law to repeal By-law Number 11-2014 Ontario Works Client Benefits Reserve Fund.

Explanation: A By-law to repeal By-law Number 11-2014 as per Report No. 2019-02 - 2018 Reserve and Reserve Fund Strategy Update closing the Reserve Fund.

Authorization: Board Meeting 2019Jan10

BY-LAW NUMBER 02 – 2019

CARRIED

NEXT MEETING

As approved by resolution of the Board, the next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, March 21, 2019 at 10:00 a.m., in the 3rd Floor Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario.

ADJOURNMENT

Resolution No. 19/26

Moved by: Shelby Ch'ng
Seconded by: Albert Aiello

THAT the Board Meeting No. 04/2019 of The District of Thunder Bay Social Services Administration Board, held on February 21, 2019, be adjourned at 12:43 p.m.


Chair


Chief Administrative Officer