



**MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 05/2019
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: February 21, 2019

TIME OF MEETING: Following the Opening of the Regular Session.

LOCATION OF MEETING: 3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Andrew Foulds
Kim Brown
Shelby Ch'ng
James Foulds
Kevin Holland
Rebecca Johnson
Lucy Kloosterhuis
Elaine Mannisto
Aldo Ruberto
Wendy Wright

OFFICIALS:

William (Bill) Bradica, Chief Administrative Officer, Acting
Director – Client Services Division
Georgina Daniels, Director-Corporate Services Division
Ken Ranta, Director – Housing Services Division
Roxanne Brunelle, Manager, Human Resources
Glenda Flank, Recording Secretary
Sarah Strey, Administrative Assistant

GUESTS:

REGRETS:

Brian Hamilton
Ray Lake

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

REPORTS OF ADMINISTRATION

CUPE Collective Bargaining

Report No. 2019CS-01 (CAO Division) was presented to the Board to provide information regarding the conclusion of the collective bargaining with Canadian Union of Public Employees, Local 87, for consideration. A copy of the ratified Memorandum of Settlement was distributed at the meeting.

William Bradica, CAO, provided a brief introduction to the Memorandum of Settlement reached between CUPE, Local 87 and TBDSSAB.

Roxanne Brunelle, Manager, Human Resources provided an overview of the main changes in the new ratified agreement and responded to questions.

William Bradica, CAO responded to questions.

All copies of the Memorandum of Settlement were collected following Closed Session.

At 10:13 a.m., all members of Administration left the meeting room with the exception of Roxanne Brunelle, Manager, Human Resources.

Chief Administrative Officer – 2018 Performance Review

Lucy Kloosterhuis, Board Chair, provided a verbal update relative to the process for the 2018 Performance Review of the Chief Administrative Officer, for information only.

Roxanne Brunelle, Manager, Human Resources responded to questions.

On consensus, Administration to proceed as directed in Closed Session.

ADJOURNMENT

Resolution No. 19/CS02

Moved by: Elaine Mannisto
Seconded by: Kim Brown

THAT the Board (Closed Session) Meeting No. 05/2019 of The District of Thunder Bay Social Services Administration Board, held on February 21, 2019, be adjourned at 10:42 a.m., to reconvene in Open Session to consider the remaining agenda items.

CARRIED



Chair



Chief Administrative Officer