



**MINUTES OF BOARD (CLOSED SESSION) SPECIAL MEETING NO. 03/2019  
OF  
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

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**DATE OF MEETING:** February 20, 2019

**TIME OF MEETING:** 5:04 p.m.

**LOCATION OF MEETING:** 3rd Floor Boardroom  
TBDSSAB Headquarters  
231 May Street South  
Thunder Bay, ON

**CHAIR:** Lucy Kloosterhuis

**PRESENT:**

Albert Aiello  
Kim Brown  
Shelby Ch'ng  
Jody Davis  
James Foulds  
Brian Hamilton  
Kevin Holland  
Rebecca Johnson  
Lucy Kloosterhuis  
Elaine Mannisto  
Aldo Ruberto  
Wendy Wright

**OFFICIALS:**

William (Bill) Bradica, Chief Administrative Officer, Acting  
Director – Client Services Division  
Georgina Daniels, Director-Corporate Services Division  
Ken Ranta, Director – Housing Services Division  
Keri Greaves, Manager, Finance  
Glenda Flank, Recording Secretary

**GUESTS:**

Barry Caland, Manager, Facilities

**REGRETS:**

Andrew Foulds  
Ray Lake

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Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

**BOARD MEETING**

**DISCLOSURES OF INTEREST**

None.

REPORTS OF ADMINISTRATION

The District of Thunder Bay Social  
Services Administration Board Year 2019  
Proposed Operating and Capital Budgets

Memorandum from Georgina Daniels, Director – Corporate Services Division, dated January 24, 2019, was presented to the Board to provide the Confidential Attachment #8 2019 Detailed Capital Project Budget Listing to Board Report No. 2019-03, for review and discussion.

William Bradica, CAO provided a brief introduction to the memorandum and attachment and advised that this was presented in Closed Session to protect the bid process.

William Bradica, CAO, Georgina Daniels, Director – Corporate Services and Barry Caland, Manager, Facilities responded to questions.

At 5:16 p.m. Keri Greaves, Manager, Finance and Barry Caland, Manager, Facilities, let the meeting.

William Bradica, CAO provided an update regarding staffing issues in response to questions in Regular Session.

A discussion was held relative to staffing and William Bradica, CAO responded to questions.

ADJOURNMENT

Resolution No. 19/CS01

Moved by: Kim Brown  
Seconded by: Shelby Ch'ng

THAT the Board (Closed Session) Special Meeting No. 03/2019 of The District of Thunder Bay Social Services Administration Board, held on February 20, 2019, be adjourned at 5:22 p.m., to reconvene in Open Session to consider the remaining agenda items.

CARRIED

  
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Chair

  
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Chief Administrative Officer