



**MINUTES OF BOARD MEETING NO. 18/2018
OF**

THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD

DATE OF MEETING: November 15, 2018

TIME OF MEETING: 10:04 AM

LOCATION OF MEETING: 3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Lucy Kloosterhuis

PRESENT:

Iain Angus
Kim Brown
Mark Figliomeni
Andrew Foulds
Kevin Holland
Robert (Bob) Katajamaki
Lucy Kloosterhuis
Eric Pietsch
Paul Pugh
Aldo Ruberto
Joe Virdiramo

OFFICIALS:

William (Bill) Bradica, Chief Administrative Officer
Georgina Daniels, Acting Director-Client Services Division
Keri Greaves, Acting Director-Corporate Services Division
Ken Ranta, Director – Housing Services Division
Glenda Flank, Recording Secretary
Sarah Schoales, Administrative Assistant

GUESTS:

Brook Latimer, Supervisor, Communications & Engagement
Saku Pinta, Supervisor, Research and Social Policy

REGRETS:

Shelby Ch'ng
Wendy Landry
Peter Ruel

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

NEW BUSINESS

None.

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 18/101

Moved by: Kevin Holland
Seconded by: Kim Brown

THAT with respect to the agendas for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for November 15, 2018, we approve the agendas as printed;

AND THAT we approve any additional information and new business.

CARRIED

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Meeting No. 16/2018 (Regular Session) and 17/2018 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on October 18, 2018, were presented for confirmation.

Resolution No. 18/102

Moved by: Kevin Holland
Seconded by: Kim Brown

THAT the Minutes of Meeting No. 16/2018 (Regular Session) and Meeting No. 17/2018 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on October 18, 2018, respectively, be confirmed.

CARRIED

CLOSED SESSION MEETING

Administration recommended that the Board adjourn to a closed meeting relative to the receipt of information with respect to identifiable individuals regarding the Chief Administrative Officer's 2017 Performance Evaluation.

Resolution No. 18/103

Moved by: Robert Katajamaki
Seconded by: Joe Virdiramo

THAT the Board adjourns to Closed Session relative to the receipt of information with respect to identifiable individuals regarding the Chief Administrative Officer's 2017 Performance Evaluation.

CARRIED

At 10:09 a.m. the Board adjourned to Closed Session.

At 11:00 a.m. the meeting reconvened in Regular Session with all Board Members and all members of Administration in attendance.

REPORTS OF ADMINISTRATION

TBDSSAB 2018 3rd Quarter Operational Report

Report No. 2018-67 (CAO's Office), was presented to the Board to provide information containing the trends within TBDSSAB programs and services, for information only.

William Bradica, CAO provided a brief introduction and advised Board Members that slide 8 was amended by correcting the title.

At 11:01 a.m. Brook Latimer, Supervisor, Communications and Engagement left the meeting room.

Saku Pinta, Supervisor, Research and Social Policy provided an overview of the report and responded to questions.

William Bradica, CAO provided further clarification and responded to questions.

Georgina Daniels, Acting Director – Client Services Division responded to questions.

Ken Ranta, Director – Housing Services Division responded to questions.

Thunder Bay Anti-Racism and Inclusion Accord

Report No. 2018-68 (CAO's Office), was presented to the Board providing information related to the Thunder Bay Anti-Racism and Inclusion Accord, for consideration.

Saku Pinta, Supervisor, Research and Social Policy provided an overview and responded to questions.

William Bradica, CAO provided further information and responded to questions.

Resolution No. 18/104

Moved by: Aldo Ruberto
Seconded by: Eric Pietsch

THAT with respect to Report No. 2018-68 (CAO's Office), we The District of Thunder Bay Social Services Administration Board, support the Thunder Bay Anti-Racism and Inclusion Accord;

AND that the Chief Administration Officer is directed to sign the Accord on behalf of the organization.

CARRIED

At 11:05 a.m. Saku Pinta, Supervisor, Research and Social Policy left the meeting room.

Rescheduling of January 2019 Inaugural Board Meeting

Memorandum from William Bradica, Chief Administrative Officer dated November 2, 2018, relative to providing the Board with administration's reasons for rescheduling the January 2019 Inaugural Board Meeting, was presented for consideration.

William Bradica, CAO provided a brief overview of the reasons for rescheduling the meeting and responded to questions.

A discussion was held regarding the setup of the Board Member Orientation and Board Meetings for January and February, 2019.

Resolution No. 18/105

Moved by: Aldo Ruberto
Seconded by: Eric Pietsch

THAT with respect to the Memorandum dated November 2, 2018 from William Bradica, Chief Administrative Officer, we approve the rescheduling of the January 2019 Inaugural Board Meeting scheduled from Thursday, January 3, 2019 to Thursday, January 10, 2019;

AND THAT notice of the rescheduled meeting be posted on The District of Thunder Bay Social Services Administration Board website.

CARRIED

Joe Virdiramo, Board Member left the meeting room at 11:12 a.m.

TBDSSAB 2018 3rd Quarter Financial Report

Report No. 2018-69_(Corporate Services Division), was presented to the Board to provide the 2018 Third Quarter Financial Report, and projection to year-end, for information only.

William Bradica, CAO provided a brief introduction.

Keri Greaves, Acting Director – Corporate Services Division provided an overview of the 3rd Quarter Financial Report and responded to questions.

William Bradica, CAO provided further information and responded to questions.

Ken Ranta, Director – Housing Services Division also responded to questions.

CORRESPONDENCE

Association of Municipalities of Ontario Delegation

Letter from The Honourable Steve Clark, Minister of Municipal Affairs and Housing, dated October 31, 2018 relative to the delegation attended by TBDSSAB Board Members, was presented to the Board for information only.

BY-LAWS

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Tuesday, November 15, 2018 at 10:00 a.m., in the 3rd Floor Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario.

Lucy Kloosterhuis, Chair thanked the Board Members for their service, Mark Figliomeni, Vice Chair for his assistance and TBDSSAB Staff for their help with the meetings.

ADJOURNMENT

Resolution No. 18/106

Moved by: Andrew Foulds
Seconded by: Iain Angus

THAT the Board Meeting No. 18/2018 of The District of Thunder Bay Social Services Administration Board, held on November 15, 2018, be adjourned at 12:08 p.m.

CARRIED


Chair
Chief Administrative Officer