



**MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 15/2018
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: September 18, 2018

TIME OF MEETING: 10:15 AM

LOCATION OF MEETING: 3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Lucy Kloosterhuis

PRESENT:

Iain Angus
Kim Brown
Shelby Ch'ng
Mark Figliomeni
Andrew Foulds
Robert (Bob) Katajamaki
Lucy Kloosterhuis
Eric Pietsch
Paul Pugh
Aldo Ruberto
Joe Virdiramo

OFFICIALS:

William (Bill) Bradica, Chief Administrative Officer
Keri Greaves, Acting Director-Corporate Services Division
Ken Ranta, Director – Housing Services Division
Glenda Flank, Recording Secretary
Sarah Schoales, Administrative Assistant

GUESTS:

Roxanne Brunelle, Manager Human Resources
Crystal Simeoni, Manager Property Management

REGRETS:

Kevin Holland
Wendy Landry
Peter Ruel

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

At 10:16 a.m., Keri Greaves, Acting Director – Corporate Services Division and Roxanne Brunelle, Manager left the meeting room.

REPORTS OF ADMINISTRATION

2019 Market Rent Increase

A Memorandum from Ken Ranta, dated September 6, 2018 was presented to the Board to provide the confidential attachment to Report No. 2018-51, (Housing Services Division), for consideration in Regular Session.

At 10:18 a.m. Aldo Ruberto, Board Member entered the meeting room.

William Bradica, CAO provided a brief introduction and responded to questions.

Ken Ranta provided an overview of the rent increase calculation process and responded to questions.

At 10:20 a.m. Ken Ranta, Director – Housing Services Division and Crystal Simeoni, Manager, Property Management left the meeting and Keri Greaves, Acting Director – Corporate Services Division and Roxanne Brunelle, Manager entered the meeting room.

Collective Bargaining Framework

A confidential memorandum from William Bradica, CAO dated September 6, 2018 was presented to the Board to provide the recommended Collective Bargaining Mandate for the negotiations between The District of Thunder Bay Social Services Administration Board and The Canadian Union of Public Employees Local 87, for consideration in Regular Session.

William Bradica, CAO provided an introduction and responded to questions.

Roxanne Brunelle, Manager, Human Resources provided an overview of the CUPE Collective Bargaining Mandate being recommended to the Board and responded to questions.

ADJOURNMENT

Resolution No. 18/CS08

Moved by: Eric Pietsch
Seconded by: Iain Angus

THAT the Board (Closed Session) Meeting No. 15/2018 of The District of Thunder Bay Social Services Administration Board, held on September 18, 2018, be adjourned at 10:30 a.m., to reconvene in Open Session to consider the remaining agenda items.

CARRIED



Chair



Chief Administrative Officer