



	REPORT No.: 2018-59
MEETING DATE: SEPTEMBER 18, 2018	DATE PREPARED: AUGUST 22, 2018
SUBJECT: VIDEO CAMERA SECURITY SYSTEM UPGRADE – 288 WINDSOR STREET	

RECOMMENDATION

THAT with respect to Report No. 2018-59 (Housing Services Division) we, The District of Thunder Bay Social Services Administration Board (TBDSSAB or the Board), approve an additional 2018 capital project to upgrade the video camera security system at 288 Windsor Street;

AND THAT we approve the cancellation of the 2018 capital projects to upgrade the electrical system at Legion Houses, domestic water system at Clark Tower, and the parking lot at Spence Court.

REPORT SUMMARY

This report provides information to the Board regarding an additional 2018 capital budget request to upgrade the video camera security system at the property located at 288 Windsor Street in Thunder Bay and outlines the strategy to finance this unplanned capital expense in 2018.

BACKGROUND

TBDSSAB owns and operates a 51-unit, family-focused social housing property located at 288 Windsor Street in Thunder Bay.

The current video camera security system at 288 Windsor Street was installed in 2008. The system has a video recorder with 8 exterior analogue video cameras, monitoring 6 buildings, 2 parking lots and the playground area.

The cameras are regularly used by staff to monitor and record incidents that occur on the property. In certain cases, the video camera footage may be used to support proceedings at the Landlord Tenant Board or may be used by police to aid in investigations. The video produced is very grainy and is technologically inferior to the camera systems recently installed at various other properties. There have been several repairs to the system, including repairing many of the cameras due to age. Cameras cannot be upgraded to high definition as the video recording device can only utilize analogue

cameras. As a result, it would be in the best interests of tenants and staff to upgrade the video camera security system to provide surveillance to the exterior of the entire property, covering an area of 125,000 square feet.

Although the replacement of the video camera security system was planned for 2019, it was not included in the 2018 approved Capital Budget.

COMMENTS

Given the importance of clear, enhanced security camera footage at 288 Windsor Street for ongoing tenant and staff safety, a new video camera security system with warranty is being requested for the property in 2018. The new system will broaden video coverage and improve on the quality of images.

In accordance with the Budget Policy (CS-02:83), Board approval of this additional project is required. The process to obtain bids for the purchase and replacement of the camera system will commence following Board approval, in order to have the new camera system in place within the 2018 year.

FINANCIAL IMPLICATIONS

To finance the new video camera security system project, three 2018 capital projects, presented in Report No. 2017-85 and approved in Report No. 2017-94 will be cancelled:

- Legion Houses – Electrical System
- Clark Tower – Domestic Water
- Spence Court – Parking Lot

The combined budget of the three cancelled projects, is equal to the estimated cost of the new video camera security system project. Therefore, no additional financing is required.



The three cancelled capital projects will be included in the 2019 Capital Budget proposal.

CONCLUSION

It is concluded that the upgrade of the 288 Windsor Street video security camera system is in the best interest of the tenants and of TBDSSAB, and that this project should be approved as an additional 2018 capital project.

REFERENCE MATERIALS ATTACHED

None.

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