



	REPORT No.: 2018-55
MEETING DATE: SEPTEMBER 18, 2018	DATE PREPARED: AUGUST 29, 2018
SUBJECT: CONTRACT AWARD – EXTERIOR RENOVATIONS 120/122 SOUTH CUMBERLAND STREET, ANDRAS COURT	

RECOMMENDATION

For information only.

REPORT SUMMARY

To provide the Board with information relative to the award of a contract for the provision of labour, material and equipment for the replacement of roofing decks and cover materials at 120 and 122 South Cumberland Street, as well as the parking garage. Proper disposal of old materials is included.

BACKGROUND

On August 24, 2017, the Province of Ontario announced a new funding initiative, the Social Housing Apartment Improvement Program (SHAIP), to support its Climate Change Action Plan. Year 1 (2017/2018) of the program would fund eligible greenhouse gas reduction retrofits in apartment buildings of 150 units or more. TBDSSAB's original Year 1 funding allocation through this program was \$2,489,627. In February, 2018, TBDSSAB received an additional allocation of \$334,641 for a total Year 1 SHAIP funding allocation of \$2,824,268.

On July 9, 2018, the Province announced the cancellation of the Cap and Trade Program which resulted in the elimination of SHAIP Years 2-4 funding. This did not impact Year 1 funding.

At the November 23, 2017 Board meeting, the Board approved the execution of the SHAIP Transfer Payment and Program Delivery and Fiscal Plan. Subsequently, Administration began implementation of the various SHAIP projects.

On July 21, 2018, the tender for exterior renovations, consisting of exterior wall insulation and stucco coating (north side) and roofing replacement and provisional item #1 (garage roof) at Andras Court was advertised on the TBDSSAB website. The tender closed on Tuesday, August 14, 2018.

In accordance with the Procurement of Goods, Services and Construction Policy, and the Approval and Signing Authorization Policy, a report must be provided to the Board for approval if the value of the contract award exceeds \$350,000.

Pursuant to a Memo to the Board dated June 12, 2018, the Board approved Resolution 18/76 authorizing the Chief Administrative Officer and the Board Chair or Vice Chair to sign any required documents with respect to urgent items requiring signing authority in July, August, and the beginning of September.

COMMENTS

In accordance with standard procurement practices for tenders, because the specifications were identified in the procurement document, the evaluation is based on price, once compliance with identified specifications is confirmed.

One bid was received from Finn Way General Contractor Inc. The total quotation exceeded the SHAIIP funding available for this project. Therefore, the exterior wall portion of the project has been cancelled. In recognition of this cancellation, Finn Way General Contractor Inc. was asked to provide a revised quotation for the remaining scope of work; roof replacement at 120 and 122 South Cumberland Street and the parking garage. The revised quotation for this work is \$1,356,500 plus harmonized sales tax.

Since completion of the roofing work is weather-dependent it was necessary to award the contract prior to the September 18th, Board Meeting. In accordance with Board Resolution 18/76, the Board Chair and Chief Administrative Officer approved the contract award on August 30, 2018.

FINANCIAL IMPLICATIONS



The contract award totalled \$1,356,500 (taxes extra) and will be financed from the SHAIIP Year 1 allocation. SHAIIP is a 100% provincially funded program.

CONCLUSION

It is concluded that the Finn Way General Contractor Inc. bid is compliant with the tender specifications, is the lowest cost option, and should be awarded in accordance with the tender submission.

REFERENCE MATERIALS ATTACHED

None.

PREPARED BY:	David Hardick, Supervisor Purchasing and Inventory Control The District of Thunder Bay Social Services Administration Board
APPROVED / SIGNATURE:	 Keri Greaves, Acting Director – Corporate Services Division The District of Thunder Bay Social Services Administration Board
SUBMITTED / SIGNATURE:	 William (Bill) Bradica, Chief Administrative Officer The District of Thunder Bay Social Services Administration Board