



	REPORT No.: 2018-28
MEETING DATE: APRIL 19, 2018	DATE PREPARED: APRIL 11, 2018
SUBJECT: CONTRACT AWARD – EXTERIOR WALL PANEL AND WINDOW REPLACEMENT – ANDRAS COURT	

RECOMMENDATION

THAT with respect to Report No. 2018-28 (Corporate Services Division), we, The District of Thunder Bay Social Services Administration Board, approve that the contract for exterior wall panel and window replacements totaling \$749,500 (taxes extra) be awarded to Finn Way General Contractor Inc.;

AND THAT the Chief Administrative Officer and Director - Corporate Services Division, be authorized to complete any administrative requirements for the award of the exterior wall panel and window replacements, as required.

REPORT SUMMARY

To award a contract for the provision of labour, material, and equipment for the removal of existing exterior wall panels and windows, and the supply and installation of ninety-six (96) new exterior wall panels and integrated windows, for the west side (Lake Street) of 120 and 122 Cumberland Street, South (Andras Court). Proper disposal of old materials is included.

BACKGROUND

On August 24, 2017 the Province of Ontario announced a new funding initiative, the Social Housing Apartment Improvement Program (SHAIP), to support its Climate Change Action Plan. TBDSSAB received a letter, dated October 6, 2017, outlining TBDSSAB's conditional funding allocation of \$2,489,627 in year 1 (2017/18), and \$7,360,537 in years 2 – 4 (2018/19 to 2020/21). Year 1 of the program will fund eligible greenhouse gas reduction retrofits in apartment buildings of 150 units or more. Years 2-4 of the program will fund eligible retrofits in apartment buildings of 100 units or more.

At the November 23, 2017 Board meeting, the Board approved the execution of the SHAIP Transfer Payment and Program Delivery and Fiscal Plan with the Ministry of Housing. Subsequently, Administration began implementation of the various SHAIP projects.

On March 3, 2018, the tender for the exterior wall panel and window replacements at Andras Court was advertised in the local paper and on the TBDSSAB website. The tender closed on Tuesday April 10, 2018.

In accordance with the Procurement of Goods, Services and Construction Policy, and the Approval and Signing Authorization Policy, a report must be provided to the Board for approval if the value of the contract award exceeds \$350,000.

COMMENTS

In accordance with standard procurement practices for tenders, because the specifications were identified in the procurement document, the evaluation is based on price, once compliance with identified specifications is confirmed.

Administration has reviewed the submission to confirm compliance, and the low-bidder for this project is compliant with the tender specifications.

In total, the contract award covers the replacement of ninety-six (96) exterior wall panels and integrated windows.

FINANCIAL IMPLICATIONS



The contract award totals \$749,500 (taxes extra) and will be financed from the SHAIP Year 1 allocation. SHAIP is a 100% provincially funded program. The 2018 TBDSSAB Operating Budget included SHAIP expenditures in the amount of \$1,862,600 representing 75% of the total Year 1 funding allocation.

CONCLUSION

It is concluded that the Finn Way General Contractor Inc. bid is compliant with the tender specifications, is the lowest cost option, and should be awarded in accordance with the tender submission.

REFERENCE MATERIALS ATTACHED

None.

PREPARED BY:	David Hardick, Supervisor Purchasing and Inventory Control The District of Thunder Bay Social Services Administration Board
APPROVED / SIGNATURE:	
	Keri Greaves, CPA, CMA, Acting Director - Corporate Services Division The District of Thunder Bay Social Services Administration Board
SUBMITTED / SIGNATURE:	
	William (Bill) Bradica, Chief Administrative Officer The District of Thunder Bay Social Services Administration Board