



**MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 07/2018
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: March 15, 2018

TIME OF MEETING: 10:40 AM

LOCATION OF MEETING: 3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Lucy Kloosterhuis

PRESENT:

Iain Angus
Kim Brown
Shelby Ch'ng
Mark Figliomeni
Kevin Holland
Robert (Bob) Katajamaki
Lucy Kloosterhuis
Wendy Landry
Eric Pietsch
Paul Pugh
Aldo Ruberto
Joe Virdiramo

OFFICIALS:

William (Bill) Bradica, Chief Administrative Officer
Ken Ranta, Director - Housing Services Division
Georgina Daniels, Director - Corporate Services Division
and Acting Director - Client Services Division
Keri Greaves, Manager, Finance
Glenda Flank, Recording Secretary

GUESTS:

Margaret Szilassy, Legal Counsel, Hicks Morely Hamilton
Stewart Storie, LLP
Diana Hannel, Administrative Assistant
Sarah Schoales, Administrative Assistant

REGRETS:

Andrew Foulds
Peter Ruel

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

REPORTS OF ADMINISTRATION

Chief Administrative Officer Employment Contract

Discussion was held with Margaret Szilassy, Legal Counsel, Hicks Morely Hamilton Stewart Storie LLP relative to the Employment Contract of the Chief Administrative Officer.

At 12:49 all members of Administration entered the meeting room and Aldo Ruberto left the meeting.

GreenON Social Housing Program – Business Case Submission

A memorandum from Ken Ranta, Director - Housing Services Division dated March 8, 2018 providing the Board with the above noted Business Case Submission was presented for consideration in regular session.

William Bradica, CAO provided a brief introduction.

Ken Ranta, Director – Housing Services Division provided further information and responded to questions.

ADJOURNMENT

Resolution No. 18/CS03

Moved by: Kevin Holland
Seconded by: Mark Figliomeni

THAT the Board (Closed Session) Meeting No. 07/2018 of The District of Thunder Bay Social Services Administration Board, held on March 15, 2018, be adjourned at 12:51 a.m., to reconvene in Open Session to consider the remaining agenda items.

CARRIED

CLOSED SESSION RECONVENED

Chief Administrative Officer Employment
Contract

At 1:45 p.m. Shelby Ch'ng and all members of Administration left the meeting and Margaret Szilassy, Hicks Morely Hamilton Stewart Storie LLP entered the meeting room.

A further discussion was held with Margaret Szilassy, Legal Counsel, Hicks Morely Hamilton Stewart Storie LLP relative to the Chief Administrative Officer Employment Contract.

At 2:21 p.m., William Bradica, CAO, Glenda Flank, Recording Secretary and Sarah Schoales, Administrative Assistant entered the meeting room.

ADJOURNMENT

Resolution No. 18/CS04

Moved by: Kim Brown
Seconded by: Mark Figliomeni

THAT the Board (Closed Session) Meeting No. 07/2018 of The District of Thunder Bay Social Services Administration Board, held on March 15, 2018, be adjourned at 2:21 p.m., to reconvene in Open Session to consider the remaining agenda items.

CARRIED



Chair



Chief Administrative Officer