



MINUTES OF BOARD MEETING NO. 02/2018
OF

THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD

DATE OF MEETING: January 18, 2018

TIME OF MEETING: 10:00 AM

LOCATION OF MEETING: 3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Lucy Kloosterhuis

PRESENT:

Kim Brown
Shelby Ch'ng
Mark Figliomeni
Robert (Bob) Katajamaki
Lucy Kloosterhuis
Wendy Landry
Eric Pietsch
Aldo Ruberto
Peter Ruel
Joe Virdiramo

OFFICIALS:

William (Bill) Bradica, Chief Administrative Officer
Ken Ranta, Director - Housing Services Division
Georgina Daniels, Director Corporate Services Division and
Acting Director – Client Services Division
Brook Latimer, Communications and Engagement Officer
Glenda Flank, Recording Secretary

GUESTS:

REGRETS:

Iain Angus
Andrew Foulds
Kevin Holland
Paul Pugh

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

NEW BUSINESS

At the end of the meeting Board Member Aldo Ruberto requested that the topic of conducting a review of the Board Member Code of Conduct as scheduling permits be added to the February Agenda for discussion.

On consensus, this item to be added to the February Agenda for discussion.

CONFIRMATION OF BOARD MEETING AGENDA

William Bradica, CAO advised the Board that the By-law to amend the Governance and Procedural By-law would need to be moved to the February 15, 2018 meeting as this required a thirty day notice period.

Resolution No. 18/10

Moved by: Kim Brown
Seconded by: Eric Pietsch

THAT with respect to the agenda for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for January 4, 2018, we approve that the agendas as amended, including any additional information and new business, be approved.

CARRIED

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Meeting No. 01/2018 (Regular Session) of The District of Thunder Bay Social Services Administration Board, held on January 4, 2018, were confirmed.

Resolution No. 18/11

Moved by: Eric Pietsch
Seconded by: Kim Brown

THAT the Minutes of Meeting No. 01/2018 (Regular Session) of The District of Thunder Bay Social Services Administration Board, held on January 4, 2018, be confirmed.

CARRIED

CLOSED SESSION MEETING

Administration recommended that the Board adjourn to a closed meeting relative to receipt of information with respect to security of the property of the Board regarding the Carry Forward of Capital Projects and with respect to identifiable individuals regarding the Chief Administrative Officer Employment Contract.

Resolution No. 18/12

Moved by: Eric Pietsch
Seconded by: Kim Brown

THAT the Board adjourns to Closed Session relative to the receipt of information with respect to security of the property of the Board regarding the Carry Forward of Capital Projects and with respect to identifiable individuals regarding the Chief Administrative Officer Employment Contract

CARRIED

At 11:05 a.m. the meeting reconvened in Regular Session with all Board Members and all members of Administration in attendance.

REPORTS OF ADMINISTRATION

Carryforward of Capital Project

Report No. 2018-01 (Corporate Services Division) relative to providing the Board with the list of budgeted capital project approved by the CAO for carryforward was presented, for information only.

Year 2018 Weighted Assessment Calculation
and 2018 Levy Apportionment

Report No. 2018-02 (Corporate Services Division), relative to providing the Board with the year 2018 weighted assessment calculation and 2018 levy apportionment was presented, for consideration.

William Bradica, CAO provided a brief introduction.

Georgina Daniels, Director – Corporate Services Division provided further information and responded to questions.

William Bradica, CAO provided further information and responded to questions.

A discussion was held regarding providing clarification to municipalities on the calculation process used and how best to inform municipalities. On consensus, Administration to include information in the monthly newsletter to Municipalities.

Resolution No. 18/13

Moved by: Robert Katajamaki
Seconded by: Joe Virdiramo

THAT with respect to Report No. 2018-02 (Corporate Services Division), we, The District of Thunder Bay Social Services Administration Board, approve the year 2018 weighted assessment calculation and 2018 levy apportionment;

AND THAT we approve the revised Weighted Assessment Calculation Policy (CS-02:81);

AND THAT any necessary By-laws be presented to the Board for consideration.

CARRIED

Statement of Board Remuneration

Memorandum from Keri Greaves, Manager, Finance dated January 4, 2018, relative to providing the Board with a summary of the total Board remuneration for the year 2017 was presented, for information only.

A brief discussion was held regarding reviewing the remuneration for the Board Members. On consensus, Administration to review other DSSAB Boards and report back to the Board at a future Board Meeting in 2018.

TBDSSAB Initiated Agreements – 2018 Update

Report No. 2018-03 (Corporate Services Division), relative to providing the Board with updated Initiated Agreement templates was presented, for consideration.

William Bradica, CAO provided a brief introduction and responded to questions.

Georgina Daniels, Director – Corporate Services Division provided an overview of the amendments made to the Agreement templates and the reasons for the changes.

Resolution No. 18/14

Moved by: Robert Katajamaki
Seconded by: Joe Virdiramo

THAT with respect to Report No. 2018-03 (Corporate Services Division), we, The District of Thunder Bay Social Services Administration Board (TBDSSAB or the Board), approve the updated TBDSSAB Initiated Agreement templates for Child Care and Early Years, Community Homelessness Prevention Initiative (CHPI), and General Program Agreements;

AND THAT the Chief Administrative Officer be authorized to revise the agreement templates as required, provided there are no significant changes to the intent of the agreement;

AND THAT a new blanket By-law to authorize the execution of all future service agreements for the provision of Child Care and Early Years, CHPI, and General Program purposes, be presented for consideration.

CARRIED

At 11:32 a.m. Saku Pinta, Senior Social Policy Analyst entered the meeting room.

Political Neutrality Policy

Report No. 2018-04 (CAO's Office) relative to providing the Board with information related to the implementation of a Political Neutrality Policy was presented for consideration.

Resolution No. 18/15

Moved by: Kim Brown
Seconded by: Eric Pietsch

THAT with respect to Report No. 2018-04 (CAO's Office), we, The District of Thunder Bay Social Services Administration Board approve the Political Neutrality Policy as presented.

CARRIED

At 11:33 a.m. Saku Pinta, Senior Social Policy Analyst left the meeting room and Louise Piercey, Manager, Child Care and Early Years Programs entered the meeting room.

TBDSSAB Journey Together Service
Plan Amendment

Report No. 2018-05 (Client Services Division), relative to providing the Board with an additional proposal to be added to the TBDSSAB Journey Together Service Plan was presented for consideration.

William Bradica, CAO provided a brief introduction.

Georgina Daniels provided further information and responded to questions.

William Bradica, CAO provided further clarification.

Resolution No. 18/16

Moved by: Kim Brown
Seconded by: Shelby Ch'ng

THAT with respect to Report No. 2018-05 (Client Services Division), we, The District of Thunder Bay Social Services Administration Board (TBDSSAB or the Board), approve the Proposal for Bingwi Neyaashi Anishinaabek First Nation as an addition to the TBDSSAB Journey Together Plan.

AND THAT we direct the Chief Administrative Office to submit the approved TBDSSAB Journey Together Plan to the Ministry of Education, updated for the additional proposal.

CARRIED

At 11:35 a.m., Louise Piercey, Manager, Child Care and Early Years Programs left the meeting room.

CORRESPONDENCE

Position Paper: Food For Thought: An
Evidence Based Proposal for School Based
Hot Meal Programs in the District of Thunder Bay

Resolution received from the Township of Schreiber dated December 12, 2017, supporting the TBDSSAB position paper on Food for Thought was presented for information only.

A discussion was held regarding the recipients of the letter and whether other municipalities had responded. Board Member Joe Virdiramo requested a copy of the correspondence to be forward to him.

BY-LAWS

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, February 15, 2018 at 10:00 a.m., in the 3rd Floor Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario.

ADJOURNMENT

Resolution No. 18/18

Moved by: Shelby Ch'ng

Seconded by: Kim Brown

THAT the Board Meeting No. 02/2018 of The District of Thunder Bay Social Services Administration Board, held on January 18, 2018, be adjourned at 11:38 a.m.

CARRIED



Chair



Chief Administrative Officer