



**MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 03/2018  
OF**

**THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

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**DATE OF MEETING:** January 18, 2018

**TIME OF MEETING:** 10:05 AM

**LOCATION OF MEETING:** 3rd Floor Boardroom  
TBDSSAB Headquarters  
231 May Street South  
Thunder Bay, ON

**CHAIR:** Lucy Kloosterhuis

**PRESENT:**  
Kim Brown  
Shelby Ch'ng  
Mark Figliomeni  
Robert (Bob) Katajamaki  
Lucy Kloosterhuis  
Wendy Landry  
Eric Pietsch  
Aldo Ruberto  
Peter Ruel  
Joe Virdiramo

**OFFICIALS:**  
William (Bill) Bradica, Chief Administrative Officer  
Ken Ranta, Director - Housing Services Division  
Georgina Daniels, Director Corporate Services Division and  
Acting Director – Client Services Division  
Glenda Flank, Recording Secretary

**GUESTS:**

**REGRETS:**  
Iain Angus  
Andrew Foulds  
Kevin Holland  
Paul Pugh

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Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

**BOARD MEETING**

**DISCLOSURES OF INTEREST**

None.

REPORTS OF ADMINISTRATION

Carryforward of Capital Projects

A memorandum from Georgina Daniels, Director – Corporate Services Division relative to providing the Board with the detailed list of budgeted capital project approved by the CAO for carryforward was presented, for information only.

At 10:06 a.m. all members of Administration, left the meeting room.

Chief Administrative Office Employment Contract

Lucy Kloosterhuis, Chair provided an update relative to the Employment Contract of the Chief Administrative Officer. A discussion was held.

At 11:05 all members of Administration entered the meeting room.

ADJOURNMENT

Resolution No. 18/CS01

Moved by: Kim Brown  
Seconded by: Mark Figliomeni

THAT the Board (Closed Session) Meeting No. 03/2018 of The District of Thunder Bay Social Services Administration Board, held on January 18, 2018, be adjourned at 11:05 a.m., to reconvene in Open Session to consider the remaining agenda items.

CARRIED

  
Chair

  
Chief Administrative Officer