



**MINUTES OF BOARD MEETING NO. 19/2017
OF**

THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD

DATE OF MEETING: December 14, 2017

TIME OF MEETING: 10:00 AM

LOCATION OF MEETING: 3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Robert (Bob) Katajamaki

PRESENT:

Iain Angus
Kim Brown
Mark Figliomeni
Kevin Holland
Robert (Bob) Katajamaki
Lucy Kloosterhuis
Wendy Landry
Eric Pietsch
Paul Pugh
Aldo Ruberto
Peter Ruel
Joe Virdiramo

OFFICIALS:

William (Bill) Bradica, Chief Administrative Officer
Ken Ranta, Director - Housing Services Division
Georgina Daniels, Director - Corporate Services Division
and Acting Director - Client Services Division
Brook Latimer, Communications and Engagement Officer
Keri Greaves, Manager, Finance
Roxanne Brunelle, Supervisor, Human Resources

Glenda Flank, Recording Secretary

GUESTS:

Jennifer Lible, Manager, Client Services
Louise Piercey, Manager, Child Care and Early Years
Saku Pinta, Senior Social Policy Analyst

REGRETS:

Shelby Ch'ng
Andrew Foulds

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

NEW BUSINESS

Board Member Lucy Kloosterhuis requested that the City of Thunder Bay Child Care Task Force issue be put on the Agenda for discussion in Regular Session.

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 17/123

Moved by: Kim Brown
Seconded by: Wendy Landry

THAT with respect to the agendas for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for December 14, 2017, we approve that the agendas as printed, including any additional information and new business, be approved.

CARRIED

CLOSED SESSION MEETING

Administration recommended that the Board adjourns to a closed meeting relative to receipt of information with respect to identifiable individuals regarding the Chief Administrative Officer Employment Contract.

Resolution No. 17/124

Moved by: Kim Brown
Seconded by: Wendy Landry

THAT the Board adjourns to Closed Session relative to the receipt of information with respect to identifiable individuals regarding Chief Administrative Officer Employment Contract.

CARRIED

At 11:10 a.m. the meeting reconvened in Regular Session with all of Administration and Louise Piercey, Manager, Child Care and Early Years, in attendance.

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Meeting No. 17/2017 (Regular Session) and Meeting No. 18/2017 (Closed Session) of TBDSSAB held on November 23, 2017 respectively, were confirmed.

Resolution No. 17/125

Moved by: Kevin Holland
Seconded by: Lucy Kloosterhuis

THAT the Minutes of Meeting No. 17/2017 (Regular Session) and Meeting No. 18/2017 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on November 23, 2017, respectively, be confirmed.

CARRIED

REPORTS OF ADMINISTRATION

Chief Administrative Officer Employment Contract

A discussion was held in Closed Session earlier, relative to the above noted matter. Arising from the discussion a resolution was presented, for consideration.

Resolution No. 17/126A

Moved by: Iain Angus
Seconded by: Paul Pugh

THAT with regard to the Chief Administrative Officer Employment Contract, the Chair be authorized to proceed as directed in Closed Session.

CARRIED

The District of Thunder Bay Social Services Administration Board Year 2018 Proposed Operating and Capital Budget

At the November 23, 2017 Board meeting Report No. 2017-85 (Corporate Services Division), relative to the above noted was presented for discussion and was represented at the December 14, 2017 Board meeting, for consideration.

Report No. 2017-94 (Corporate Services Division), relative to presenting the Board with the year 2018 proposed Operating and Capital Budget as amended, was presented for review and consideration.

William Bradica, CAO, provided an introduction and advised that the draft budget was amended and requested that Georgina Daniels, Director – Corporate Services Division provide an overview of the amendments made to the TBDSSAB budget.

Georgina Daniels, Director – Corporate Services Division provided the details of the amendments to the budget, the reasons the amendments were required and responded to questions.

William Bradica, CAO, provided further information.

On consensus, the Board directed Administration to draft a letter to the Minister of Education relative to the funding provided.

Resolution No. 17/126

Moved by: Lucy Kloosterhuis
Seconded by: Kevin Holland

THAT with respect to Report No. 2017-85 and Report No. 2017-94 (Corporate Services Division), we, The District of Thunder Bay Social Services Administration Board (TBDSSAB or the Board), approve the Year 2018 Proposed Operating Budget in the amount of \$106,666,000, as presented in Report No. 2017-85 and amended in Report No. 2017-94;

AND THAT we, the Board, approve the Year 2018 Proposed Capital Budget in the amount of \$3,636,700, as presented in Report No. 2017-85 and in Report No. 2017-94, to be financed from the Direct-Owned Housing Portfolio Capital Replacement Reserve Fund;

AND THAT \$30,000 of the Community Social Reinvestment Program cost be financed from the Community Social Reinvestment Program Reserve Fund;

AND THAT \$65,000 of personnel services' costs be financed from the Employment, Compensation and Benefits' Reserve Fund;

AND THAT \$65,000 of pest control costs be financed from the Levy Stabilization Reserve Fund;

AND THAT \$183,900 be transferred from Operations to the Office Building Reserve Fund, and up to \$73,400 of the office building capital costs be financed from the Office Building Reserve Fund;

AND THAT \$2,533,500 be transferred from Operations to the Direct-Owned Housing Portfolio Capital Replacement Reserve Fund, and \$385,000 of move-out repairs be financed from the Direct-Owned Housing Portfolio Capital Replacement Reserve Fund;

AND THAT the necessary By-law be presented to the Board, for consideration.

CARRIED

At 11: 22 a.m. Keri Greaves, Manager, Finance and Louise Piercey, Manager, Child Care and Early Years left the meeting room.

Sale of TBDSSAB Property – 10 Gresley
Court Thunder Bay

Report No. 2017-95 (Housing Services Division) relative to providing the Board with information with respect to the sale of a TBDSSAB housing property and recommendation relative to proceeds of future sales, was presented for consideration.

William Bradica, CAO provided a brief introduction.

Ken Ranta, Director – Housing Services Division provided an overview.

Resolution No. 17/127

Moved by: Lucy Kloosterhuis
Seconded by: Kevin Holland

THAT with respect to Report No. 2017-95 (Housing Services Division), we, The District of Thunder Bay Social Services Administration Board (TBDSSAB or the Board), direct that the net proceeds from the sale of 10 Gresley Court, Thunder Bay be transferred to the Capital Regeneration Reserve Fund;

AND THAT the net proceeds from the sale of any or all of the properties identified in Report No. 2016-16 be transferred to the Capital Regeneration Reserve Fund;

AND THAT Administration provide the Board with a report outlining the contributions to the Capital Regeneration Reserve Fund made from the sale of the properties identified in Report No. 2016-16 on an annual basis until all properties identified have been sold;

AND THAT any necessary By-law be presented to the Board, for consideration.

CARRIED

At 11:25 a.m., Jennifer Lible, Manager, Client Services and Saku Pinta, Senior Social Policy Analyst entered the meeting room.

Feedback on the Income Security: A
Roadmap For Change Report

Report No. 2017-96 (CAO's Office) relative to providing the Board with the *Income Security: A Roadmap for Change* report and recommending the submission of the report, was presented for consideration.

William Bradica, CAO provided an overview of the review done on the Report by the internal working group and responded to questions.

Saku Pinta, Senior Social Policy Analyst and Jennifer Lible, Manager Client Services responded to questions.

A discussion was held regarding the Provincial resources and impact of funding of this program.

A request was made to amend the existing resolution.

Resolution No. 17/128 (As Amended)

Moved by: Kevin Holland
Seconded by: Lucy Kloosterhuis

THAT with respect to Report No. 2017-96 (CAO's Office), we, The District of Thunder Bay Social Services Administration Board (the Board), approve the TBDSSAB Submission to the Income Security Reform Working Groups' Report: Roadmap for Change, as presented;

AND THAT we direct Administration to submit this submission and resolution to the Hon. Helena Jaczek, Minister of Community and Social Services.

AND THAT we direct Administration to provide the TBDSSAB Submission to the Northern Ontario Service Deliverers Association and the Ontario Municipal Social Services Association.

CARRIED

At 11:40 a.m., Paul Pugh, Board Member and Saku Pinta, Senior Social Policy Analyst left the meeting room.

Endorsement of Ontario Aboriginal Housing Service Housing Proposal

Report No. 2017-97 (Housing Services Division) relative to providing the Board with information with respect to the Ontario Aboriginal Housing Service (OAHS) proposal to the Corporation of the City of Thunder Bay, and the request to the City by OAHS to donate property for this development, was presented for consideration.

William Bradica, CAO provided an overview and responded to questions.

A discussion was held relative to amending the wording of the resolution.

Resolution No. 17/129

Moved by: Peter Ruel
Seconded by: Eric Pietsch

THAT with respect to Report No. 2017-97 (CAO), we The District of Thunder Bay Social Services Administration Board endorse the supportive housing proposal of the Ontario Aboriginal Housing Service (OAHS);

AND THAT we encourage the Council of the Corporation of The City of Thunder Bay to provide appropriate land to OAHS at no cost;

AND THAT we direct Administration to draft a letter of support on behalf of the Board Chair, to be sent to the Acting City Manager and all Council members of the Corporation of the City of Thunder Bay.

Resolution No. 17/129A - Amendment

Moved by: Joe Virdiramo
Seconded by: Kim Brown

THAT the second paragraph of Resolution 17/129 be amended to read:

AND THAT we encourage the Council of the Corporation of The City of Thunder Bay to identify appropriate land to OAHS;

CARRIED

Resolution No. 17/129B - As Amended

Moved by: Peter Ruel
Seconded by: Eric Pietsch

THAT with respect to Report No. 2017-97 (CAO), we The District of Thunder Bay Social Services Administration Board endorse the supportive housing proposal of the Ontario Aboriginal Housing Service (OAHS);

AND THAT we encourage the Council of the Corporation of The City of Thunder Bay to identify appropriate land to OAHS;

AND THAT we direct Administration to draft a letter of support on behalf of the Board Chair, to be sent to the Acting City Manager and all Council members of the Corporation of the City of Thunder Bay.

CARRIED

Social Assistance Management System
(SAMS) Update

Report No. 2017-98 (Client Services Division) relative to providing the Board with updated information with respect to the ongoing business practices subsequent to the implementation of the Social Assistance Management System (SAMS) case management software, for information only.

William Bradica, CAO provided a brief introduction.

Georgina Daniels, Acting Director – Client Services Division provided an overview and responded to questions.

William Bradica, CAO and Jennifer Lible, Manager, Client Services responded to questions.

At 12:00 p.m. Jennifer Lible, Manager, Client Services left the meeting room.

CORRESPONDENCE

Position Paper: Food For Thought: An
Evidence-Based Proposal for School-Based Hot
Meal Programs in the District of Thunder Bay

Letter from The Honourable Michael Gravelle, MPP, dated December 1, 2017, supporting the above noted position paper, was presented for information only.

Letter from The Honourable Patty Hajdu, MP, dated November 30, 2017, relative to the above noted position paper, was presented for information only.

DSSAB Act Review

Letter from Erin Hannah, ADM and Richard Steel, ADM, Ministry of Social Services dated December 12, 2017, relative to the above noted, was presented for information only.

BY-LAWS

First and Final Reading

Resolution No. 17/130

Moved by: Eric Pietsch
Seconded by: Peter Ruel

THAT the following By-law be introduced and now be given First and Final Reading, engrossed, signed by the Chair and Vice-Chair, sealed and numbered:

1. A By-law to adopt The District of Thunder Bay Social Services Administration Board Operating and Capital Budgets for the year 2018.

Explanation: A By-law to adopt The District of Thunder Bay Social Services Administration Board Operating and Capital Budgets for the year 2018.

Authorization: Board Meeting 2017Dec14

BY-LAW NUMBER 03 – 2017

CARRIED

NEW BUSINESS

City of Thunder Bay Child Care Taskforce

A discussion was held regarding the issue of the comments that have been made relative to Administration providing information to the City of Thunder Bay Child Care Taskforce.

Lucy Kloosterhuis introduced the issue regarding the comments made relative to the City of Thunder Bay Child Care Taskforce and TBDSSAB production of information.

Aldo Ruberto provided clarification regarding the reasoning for the comments.

William Bradica, CAO provided further clarification on the production of information and the result of the comments.

Aldo Ruberto raised a Point of Order to allow him to speak to the issue being discussed. The Chair ruled that the point is not allowed as the issue has already been spoken to.

Aldo Ruberto appealed the decision of the Chair. Mark Figliomeni assumed the Chair and called for a vote to sustain the Chair's decision. The motion to sustain the decision of the Chair failed and the decision was overturned.

Robert Katajamaki assumed the Chair.

Aldo Ruberto provided further clarification and comments regarding the issue.

William Bradica, CAO provided further information regarding Administration's role in this matter and indicated that the matter is closed from Administration's perspective.

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be the 2018 Inaugural Meeting held on Thursday, January 4, 2018 at 10:00 a.m., in the 3rd Floor Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario.

ADJOURNMENT

Resolution No. 17/131

Moved by: Peter Ruel
Seconded by: Eric Pietsch

THAT the Board Meeting No. 19/2017 of The District of Thunder Bay Social Services Administration Board, held on December 14, 2017, be adjourned at 12:15 p.m.

CARRIED



Chair



Chief Administrative Officer