



**MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 18/2017
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: November 23, 2017

TIME OF MEETING: 10:04 a.m.

LOCATION OF MEETING: 3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Robert (Bob) Katajamaki

PRESENT:

- Iain Angus
- Kim Brown
- Mark Figliomeni
- Andrew Foulds
- Kevin Holland
- Robert (Bob) Katajamaki
- Lucy Kloosterhuis
- Wendy Landry
- Eric Pietsch
- Paul Pugh
- Aldo Ruberto
- Peter Ruel
- Joe Virdiramo

OFFICIALS:

- William (Bill) Bradica, Chief Administrative Officer
- Ken Ranta, Director - Housing Services Division
- Georgina Daniels, Director – Corporate Services Division
- Brook Latimer, Communications and Engagement Officer
- Keri Greaves, Manager, Finance
- Linda Molenda, Recording Secretary
- Glenda Flank, Executive Assistant

GUESTS:

REGRETS:
Shelby Ch'ng

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD (CLOSED SESSION) MEETING

DISCLOSURES OF INTEREST

Board Member Aldo Ruberto disclosed an interest (Real) with respect to Legal Issue 002-2017 as he is referred to in the update from William Bradica, CAO.

REPORTS OF ADMINISTRATION

At 10:04 a.m. Brook Latimer, Communications and Engagement Officer, left the meeting room.

The District of Thunder Bay Social
Services Administration Board Year
2018 Proposed Operating and
Capital Budget

Memorandum from Georgina Daniels, Director – Corporate Services Division, dated November 2, 2017, relative to providing the Board with confidential Attachment 8 to Board Report 2017-85 TBDSSAB Year 2018 Proposed Operating and Capital Budgets – Confidential 2018 Detailed Capital Project Budget Listing, was presented for information only.

Georgina Daniels, Director – Corporate Services Division and Keri Greaves, Manager, Finance, left the meeting room.

Social Housing Apartment Improvement
Program (SHAIP) – Contribution
Agreement - Business Case for Year 1

Memorandum from Ken Ranta, Director – Housing Services Division, dated November 14, 2017, relative to presenting the Board with confidential Attachment 3 to Board Report 2017-92 Social Housing Apartment Improvement Program (SHAIP) – Contribution Agreement – Year One Business Case, was presented.

Ken Ranta, Director – Housing Services Division, responded to questions.

William Bradica, CAO, provided further information.

At 10:08 a.m. Ken Ranta, Director – Housing Services Division, left the meeting room.

Legal Issue 002-2017

At 10:10 a.m. Board Member Aldo Ruberto, left the meeting room.

William Bradica, CAO, provided an update on the above-noted and responded to questions.

A discussion followed.

On consensus, the Board directed Administration to provide further information at the December 14, 2017 Board Meeting.

At 10:48 a.m. Board Member Aldo Ruberto entered the meeting room

ADJOURNMENT

Resolution No. 17/CS08

Moved by: Kim Brown
Seconded by: Wendy Landry

THAT the Board (Closed Session) Meeting No. 18/2017 of The District of Thunder Bay Social Services Administration Board, held on November 23, 2017, be adjourned at 10:48 a.m., to reconvene in Open Session to consider the remaining agenda items.

CARRIED

At 10:50 a.m. the Board reconvened in Closed Session with all of Administration and Keri Greaves, Manager, Finance, in attendance.

A discussion was held and on consensus the Board agreed that, in accordance with BL 01-2017, the agenda item in question would not be discussed at the November 23, 2017 Board meeting.

It was reiterated that items of New Business for Regular and Closed Session must be brought forward when called for on the Regular Session Agenda and that Closed Session items need to include the reason for being discussed in Closed Session.

ADJOURNMENT

Resolution No. 17/CS08(A)

Moved by: Andrew Foulds
Seconded by: Lucy Kloosterhuis

THAT the Board (Closed Session) Meeting No. 18/2017 of The District of Thunder Bay Social Services Administration Board, held on November 23, 2017, be adjourned at 10:55 a.m., to reconvene in Open Session to consider the remaining agenda items.

CARRIED

Chair



Chief Administrative Officer

