



**MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 12/2017  
OF  
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

---

**DATE OF MEETING:** July 27, 2017

**TIME OF MEETING:** 10:10 a.m.

**LOCATION OF MEETING:** 3rd Floor Boardroom  
TBDSSAB Headquarters  
231 May Street South  
Thunder Bay, ON

**CHAIR:** Robert (Bob) Katajamaki

**PRESENT:**

Iain Angus  
Kim Brown  
Shelby Ch'ng  
Andrew Foulds  
Robert (Bob) Katajamaki  
Eric Pietsch  
Paul Pugh  
Aldo Ruberto  
Peter Ruel  
Joe Virdiramo

**OFFICIALS:**

William (Bill) Bradica, Chief Administrative Officer  
Ken Ranta, Director - Housing Services Division  
Jennifer Lible, Acting Director - Client Services Division  
Keri Greave, Acting Director - Corporate Services Division  
Brook Latimer, Community and Engagement Officer

Linda Molenda, Recording Secretary  
Glenda Flank, Executive Assistant

**GUESTS:**

Brian Babcock, Partner, Weiler, Maloney, Nelson

**REGRETS:**

Mark Figliomeni  
Lucy Kloosterhuis  
Kevin Holland  
Wendy Landry

---

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

## **BOARD (CLOSED SESSION) MEETING**

### DISCLOSURES OF INTEREST

## REPORTS OF ADMINISTRATION

### Review of Conflict of Interest Policy

At the June 22, 2017 Board meeting, under New Business, Board member Aldo Ruberto requested that the above-noted item be added to the July 27, 2017 Board meeting agenda.

TBDSSAB #BRD-01:61 TBDSSAB Board Members Conflict of Interest Policy, was presented earlier in open session, for review and discussion.

Brian Babcock, Partner, Weiler, Maloney, Nelson, provided a legal opinion on the above-noted policy.

A discussion followed.

At 10:58 a.m. Brian Babcock, Partner, Weiler, Maloney, Nelson, left the meeting room.

At 10:59 a.m. Jennifer Lible, Acting Director – Client Services Division and Brook Latimer, Communications and Engagement Officer, left the meeting room.

### Purchase of "Encroachment Lands"

Report No. 2017CS-01 (Housing Services Division) relative to providing the Board with updated information regarding the efforts to purchase lands from the City of Thunder Bay to allow continued access to the Bertrand Court social housing property, was presented for information only.

Ken Ranta, Director – Housing Services Division, provided an overview.

William Bradica, CAO, provided further information.

Ken Ranta, Director – Housing Services Division, and William Bradica, CAO, responded to questions.

At 11:20 a.m. Ken Ranta, Director – Housing Services Division and Keri Greaves, Acting Director – Corporate Services Division, left the meeting room.

On consensus the Board agreed to discuss the New Business agenda item followed by the CAO Performance Review agenda item.

## NEW BUSINESS

### Update on Senior Staff Away

William Bradica, CAO, provide a verbal update on the above-noted and responded to questions.

At 11:30 a.m. William Bradica, CAO, Glenda Flank, Executive Assistant and Linda Molenda Recording Secretary, left the meeting room.

Board member Iain Angus was appointed the Recording Secretary.

CAO Performance Review

The Board Chair provided a verbal update regarding the above noted.

At 12:24 p.m. William Bradica, CAO, Ken Ranta, Director – Housing Services Division, Keri Greaves, Acting Director – Corporate Services Division, Jennifer Libble, Acting Director – Client Services Division, Brook Latimer, Communications and Engagement Officer, Glenda Flank, Executive Assistant and Linda Molenda, Recording Secretary, entered the meeting room.

ADJOURNMENT

Resolution No. 17/CS05

Moved by: Iain Angus  
Seconded by: Shelby Ch'ng

THAT the Board (Closed Session) Meeting No. 12/2017 of The District of Thunder Bay Social Services Administration Board, held on July 27, 2017, be adjourned at 12:26 a.m., to reconvene in Open Session to consider the remaining agenda items.

CARRIED

  
Chair

  
Chief Administrative Officer