



**MINUTES OF BOARD MEETING NO. 05/17
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: March 23, 2017

TIME OF MEETING: 10:03 AM

LOCATION OF MEETING: 3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Robert (Bob) Katajamaki

PRESENT:

Iain Angus
Kim Brown
Shelby Ch'ng
Mark Figliomeni
Andrew Foulds
Robert (Bob) Katajamaki
Wendy Landry
Eric Pietsch
Paul Pugh
Aldo Ruberto
Peter Ruel
Joe Virdiramo

OFFICIALS:

William (Bill) Bradica, Chief Administrative Officer
Georgina Daniels, Director - Corporate Services Division
Ken Ranta, Director - Housing Services Division
Jennifer Lible, Acting Director - Client Services Division
Brook Latimer, Communications & Engagement Officer
Linda Molenda, Recording Secretary
Glenda Flank, Executive Assistant

ABSENT:

REGRETS:

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 17/28

Moved by: Wendy Landry
Seconded by: Shelby Ch'ng

THAT with respect to the agenda for the Board Regular Session meetings of The District of Thunder Bay Social Services Administration Board for March 23, 2017, the agendas as printed, including any additional information and new business, be approved.

CARRIED

PRESENTATIONS

Addiction Services Initiative Renewal

Diane Atkinson, Manager, Client Services, made a presentation relative to the above noted. Copies of the presentation were distributed at the meeting.

William Bradica, CAO, and Diane Atkinson, Manager, Client Services, responded to questions.

William Bradica, CAO, and Jennifer Lible, Acting Director – Client Services Division, provided further information.

Diane Atkinson, Manager, Client Services, also provided further information.

William Bradica, CAO, and Diane Atkinson, Manager, Client Services, continued to respond to questions.

At 10:58 a.m. Diane Atkinson, Manager, Client Services, left the meeting room and Barry Caland, Manager, Facilities, entered the meeting room.

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Meeting No. 03/2017 and Meeting No. 04/2017 (Regular and Closed Session) of The District of Thunder Bay Social Services Administration Board, held on February 23, 2017, respectively, to be confirmed.

Resolution No. 17/29

Moved by: Shelby Ch'ng
Seconded by: Wendy Landry

THAT the Minutes of Meeting No. 03/2017 and Meeting No. 04/2017 (Regular and Closed Session) of The District of Thunder Bay Social Services Administration Board, held on February 23, 2017, respectively, be confirmed.

CARRIED

REPORTS OF ADMINISTRATION

Collingwood Court Barrier-Free
Modification – Housing with Supports

At the July 23, 2015 Board meeting, a first report, Report No. 2015-56, authorized Administration to explore options for enhancing accessibility and tenant comfort at the Collingwood Court property.

At the October 22, 2015 Board meeting, by way of Resolution 15/109 (Report No. 2015-71) the Board approved "the direction to explore options for Seniors Housing with Supports in Collingwood Court."

Report No. 2017-18 (Housing Services Division) relative to providing the Board with information in regards to establishing modified accessible housing units and options for tenant supports at Collingwood Court in Schreiber, was presented for information only.

William Bradica, CAO, introduced the above-noted and Ken Ranta, Director – Housing Services Division, provided a brief overview.

William Bradica, CAO, responded to questions.

Barry Caland, Manager Facilities, provided further information.

At 11:09 a.m. Barry Caland, Manager Facilities, left the meeting room.

Repeal of Policies – Emergency Energy Fund
and Provincial Rent Bank

Report No. 2017-19 (Housing Services Division) relative to providing the Board with rationale and seeks approval to revoke Policy #TBDSSAB 02.005, Emergency Energy Fund and Policy #TBDSSAB 07.001, Provincial Rent Bank, was presented for consideration.

William Bradica, CAO, introduced the above-noted and Ken Ranta, Director – Housing Services Division, provided a brief overview.

Resolution No. 17/30

Moved by: Wendy Landry
Seconded by: Shelby Ch'ng

THAT with respect to Report No. 2017-19 (Housing Services Division), we, The District of Thunder Bay Social Services Administration Board (TBDSSAB or the Board), revoke Policy #TBDSSAB 02.005, Emergency Energy Fund and Policy #TBDSSAB 07.001, Provincial Rent Bank effective April 1, 2017;

AND THAT any necessary By-law be presented to the Board for consideration.

CARRIED

At 11:10 a.m. Aaron Park, Program Lead, Housing, entered the meeting room.

SIF-IAH and IAH-E 2017/18 and
2018/19 Rental Housing Component

Report No. 2017-20 (Housing Services Division) relative to providing the Board with information and Administration's funding recommendation with respect to the TBDSSAB's 2017/18 and 2018/19 SIF-IAH and IAH-E Rental Housing Component allocation, was presented for consideration.

William Bradica, CAO, introduced the above-noted and responded to questions.

Resolution No. 17/31

Moved by: Eric Pietsch
Seconded by: Wendy Landry

THAT with respect to Report No. 2017-20 (Housing Services Division), we, The District of Thunder Bay Social Services Administration Board (TBDSSAB or the Board), approve Administration's recommendation for Social Infrastructure Fund – Investment in Affordable Housing (SIF-IAH) and Investment in Affordable Housing – Extension (IAH-E) Rental Housing Component in 2017/18 and 2018/19 as presented;

AND THAT should negotiations prove that the selected proponent cannot continue to move forward, the Board authorizes Administration to commence negotiations with other proponents;

AND THAT the Board authorizes the Chair and Chief Administrative Officer to execute any required Agreements with the successful proponents;

AND THAT any necessary By-law be presented to the Board for consideration.

CARRIED

TBDSSAB Ten Year Housing and
Homelessness Plan – Biennial Update

At the July 24, 2014 meeting, by way of Resolution No. 14/71, the Board approved the adoption of the revised Under One Roof: A Housing and Homelessness Plan. Resolution No. 14/71 also mandated that the TBDSSAB 10 Year Housing and Homelessness Plan be reviewed and updated biennially.

Report No. 2017-21 (Housing Services Division) relative to providing the Board with the TBDSSAB 10 Year Housing and Homelessness Biennial Update, was presented for consideration.

William Bradica, CAO, introduced the above-noted.

Resolution No. 17/32

Moved by: Wendy Landry
Seconded by: Shelby Ch'ng

THAT with respect to Report No. 2017-21 (Housing Services Division), we, The District of Thunder Bay Social Services Administration Board (TBDSSAB or the Board), approve the TBDSSAB 10 Year Housing and Homelessness Biennial Update Report as presented;

AND THAT any necessary By-law be presented to the Board for consideration.

CARRIED

TBDSSAB Ten Year Housing and
Homelessness Plan – Annual Update

Report No. 2017-22 (Housing Services Division) relative to providing the Board with the Annual Progress Report relative to the Ten Year Housing and Homelessness Plan required by the Ministry of Housing, for consideration.

William Bradica, CAO, introduced the above-noted.

Resolution No. 17/33

Moved by: Joe Virdiramo
Seconded by: Eric Pietsch

THAT with respect to Report No. 2017-22 (Housing Services Division) we, The District of Thunder Bay Social Services Administration Board (TBDSSAB or the Board), approve the TBDSSAB 10 Year Housing and Homelessness Annual Progress Report as provided;

AND THAT the Board authorizes the Chief Administrative Officer, to submit the approved TBDSSAB 10 Year Housing and Homelessness Annual Progress Report to the Ministry of Housing (MHO).

CARRIED

**TBDSSAB Ten Year Housing and
Homelessness Plan – Revised
Housing Targets**

At the March 26, 2015 Board meeting, the Board approved the establishment of housing targets (Resolution No. 15/44) that would inform direction and strategy in addressing social and affordable housing needs in each community throughout the District of Thunder Bay for the next 10 years.

Targets are updated annually to determine trends and direction, and to ensure that decisions made with respect to housing stock followed a data-driven process.

At 11:25 a.m., Saku Pinta, Senior Social Policy Analyst, entered the meeting room.

Report No. 2017-23 (Housing Services Division) relative to providing the Board with updated information relative to the 10 year social and affordable housing targets based on the methodology adopted in 2015, was presented for information only.

William Bradica, CAO, introduced the above-noted and responded to questions.

Ken Ranta, Director – Housing Services Divisions, provided further information.

At 11:30 p.m. Andrew Scavarelli, Acting Manager, Client Services, entered the meeting room and Aaron Park, Program Lead, Housing, left the meeting room.

2016 Ontario Works Client Survey

Report No. 2017-24 (Client Services Division) relative to providing the Board with the results from the 2016 Ontario Works (OW) Client Survey, was presented for information only.

William Bradica, CAO, introduced the above-noted.

Saku Pinta, Senior Social Policy Analyst, provided an overview.

Jennifer Libe, Acting Director – Client Services Division, and William Bradica, CAO, provided further information.

William Bradica, CAO, and Saku Pinta, Senior Social Policy Analyst, responded to questions.

At 11:45 p.m. Saku Pinta, Senior Social Policy Analyst, and Andrew Scavarelli, Acting Manager, Client Services, left the meeting room and Louise Piercey, Manager, Child Care and Early Years Programs, entered the meeting room.

Ontario Early Years Child and Family
Centres

Report No. 2017-25 (Client Services Division) relative to providing the Board with an update on the Ontario Early Years Child and Family Centers Service System plan to The District of Thunder Bay Social Services Administration Board, was presented for information only.

William Bradica, CAO, provided an overview on the above-noted.

Louise Piercey, Manager, Child Care and Early Years Programs, responded to questions.

William Bradica, CAO, provided further information.

At 11:47 a.m. Louise Piercey, Manager, Child Care and Early Years Programs left the meeting room.

Annual Report – Draft Message From
the Chair

Memorandum from William (Bill) Bradica, CAO, dated March 13, 2017, relative to providing the Board with information about the Annual Report, was presented for information only.

William Bradica, CAO, introduced the above-noted and provided a brief overview.

TBDHC Eleventh Annual Shareholder's
Meeting – Confirmation of Proxy

Memorandum from William (Bill) Bradica, CAO, dated March 13, 2017, relative to providing the Board with a recommendation to appoint the Board Chair as the proxy for the Thunder Bay District Housing Corporation (TBDHC) Ninth Annual Shareholder Meeting, was presented for consideration.

Resolution No. 17/34

Moved by: Eric Pietsch
Seconded by: Kim Brown

THAT with respect to the Thunder Bay District Housing Corporation (TBDHC) Eleventh Annual Shareholder's Meeting, to be held on April 20, 2017 at The District of Thunder Bay Social Services Headquarters, we The District of Thunder Bay Social Services Administration Board appoint the Board Chair, Robert Katajamaki, to be the designated Proxy.

CARRIED

At 11:50 p.m. the Chair called for a lunch break.

At 12:25 p.m. the meeting reconvened.

PRESENTATION

TBDSSAB Homelessness Prevention Initiatives

William Bradica, CAO, made a presentation relative to the above noted, for information only.

At 12:20 p.m. Saku Pinta, Senior Social Policy Analyst, entered the meeting room.

Administration to post the presentation on the TBDSSAB website and provide Board members with an electronic copy.

William Bradica, CAO, provided further information and responded to questions.

A discussion was held regarding future delivery of the presentation in other forums.

CORRESPONDENCE

Letter from Dr. Helena Jaczek, received by email on March 23, 2017, regarding TBDSSAB Board composition, was presented for information only.

BY-LAWS

First and Final Reading

Resolution No. 17/35

Moved by:	Kim Brown
Seconded by:	Eric Pietsch

1. A By-law to repeal and replace By-law 8-2016 Direct Owned Housing Portfolio Capital Replacement Reserve Fund, and establish the Direct-Owned Housing Portfolio Capital Replacement Reserve Fund, pertaining to supporting the capital needs of the various District of Thunder Bay Social Services Administration Board housing projects.

Explanation: A By-law to repeal and replace By-law Number 8-2016.

Authorization: Board Meeting 2017Feb22

BY-LAW NUMBER 2- 2017

CARRIED

NEW BUSINESS

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, April 20, 2017, in the 3rd Floor Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario.

ADJOURNMENT

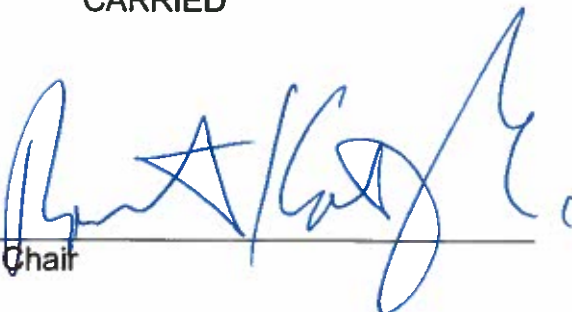
Resolution No. 17/36


Moved by: Joe Virdiramo

Seconded by: Kim Brown

THAT the Board Meeting No. 05/2017 of The District of Thunder Bay Social Services Administration Board, held on March 23, 2017, be adjourned at 1:43 p.m.

CARRIED


Chair


Secretary/Treasurer