



THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD
www.tbdssab.ca

SERVICE SYSTEM PLANNING DIVISION
The District of Thunder Bay Social
Services Administration Board
(Also known as TBDSSAB)
c/o 34 North Cumberland Street, 4th Floor
Thunder Bay ON P7A 8B9
Tel: 807-766-2104 / Fax: 807-345-6146

Our File No.: 1000.00

January 6, 2012

Dear Housing Partners,

I am writing further to TBDSSAB CAO Melissa Harrison's memo to you of October 19, 2011, outlining planned implementation of TBDSSAB's Housing Strategy in alignment with the anticipated CMHC-Ontario Investments in Affordable Housing Program (IAH).

The IAH allocation for Thunder Bay District was confirmed by the Minister of Municipal Affairs and Housing on December 9, 2011 as follows:

| | <u>2011</u> | <u>2012-13</u> | <u>2013-14</u> | <u>2014-15</u> | <u>Total</u> |
|----------------------------------|-------------|----------------|----------------|----------------|--------------|
| Total Notional Allocation | - | \$1,841,511 | \$1,844,807 | \$ 801,854 | \$4,487,472 |

Funds may be committed by TBDSSAB under the IAH for all or some of the following purposes, according to local priorities:

- Rental Housing
- Homeownership
- Northern Home Repair/Ontario Renovates
- Rent Supplement
- Housing Allowances

At its November 17, 2011 meeting, based on recommendations from its Housing Strategy (*Under One Roof*) and IAH program objectives, TBDSSAB prioritized capital development of affordable rental housing units, with a view towards development of supportive housing projects.

In order to allocate funds under the IAH program TBDSSAB will be conducting an Expression of Interest (EOI) process. The EOI documents will be available on our website (www.tbdssab.ca) on December 20, 2011.

The closing date for submission of proposals is **4:30 PM EST April 2, 2012**.

Proponents should note that all IAH allocations and projects are subject to approval by the Ministry of Municipal Affairs and Housing (MMAH) subsequent to selection and recommendation to MMAH by TBDSSAB.

As the IAH program and EOI requirements are quite extensive, TBDSSAB will be hosting an information session for interested proponents on January 20, 2012 (time and location to be confirmed). The session is intended to assist potential proponents to decide whether or not to submit a formal proposal, and to provide some guidance on proposal preparation. Attendance is not mandatory for proponents, but is strongly suggested as TBDSSAB will be unable to assist or advise proponent groups on an individual basis during the proposal preparation stage.

In order to plan for the information session, we ask that interested groups submit a brief Letter of Intent to submit a proposal prior to **4:30 PM EST January 13, 2012**. The letter may be sent by email to gflank@thunderbay.ca, by fax to (807) 345-6146, or by regular mail to my attention at 34 N. Cumberland Street, Thunder Bay, Ontario, P7A 8B9.

The letter of intent is not binding on potential proponents and should include:

- A brief description of the project you would like to propose (please refer to the EOI document for a description of eligible projects)
- The proposed project location
- A list of partners to be involved in the proposal (partners do not need to be confirmed by a signed agreement at this stage, but please indicate the stage of partnership development)
- Contact information for the proponents' lead organization or designated contact person
- List of people likely to attend the information session and their contact information.

Subsequent to receipt of Letters of Intent, the exact time and location of the information session will be determined and invitations sent to respondents.

If you have any questions or require additional information, please contact either myself at (807) 766-2104 or James McMahon, Manager, Planning and Social Policy, at (807) 766-2111 ext. 4006.

Sincerely,



Sandy Isfeld, Director
Service System Planning
The District of Thunder Bay
Social Services Administration Board

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Copy to: TBDSSAB Board Members