



**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD
BOARD REPORT**

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SOCIAL SERVICES ADMINISTRATION BOARD**

DATE PREPARED	September 2, 2009	REPORT NO.: 2009-25
MEETING DATE	September 17, 2009	TBDSSAB File No.: 260
SUBJECT	Upsala Best Start Child Care Program (Upsala District School Area Board) Provider Operator Transfer to Keewatin-Patricia School Board	

REPORT SUMMARY

To apprise The District of Thunder Bay Social Services Administration Board (TBDSSAB or the Board) that the Upsala Best Start Child Care Program has been transferred from the Upsala District School Area Board to the Keewatin-Patricia School Board under a realignment of District School Boards, and request authorization to transfer the Service Agreement.

BACKGROUND

Correspondence received from Sabrina Crowley, Secretary - Upsala District School Area Board (Attachment # 1), informed TBDSSAB of the planned transfer of ownership and operation of the Upsala Best Start Child Care Program to the Keewatin-Patricia School Board effective September 1, 2009.

A Best Start Child Care Program was established in September 2006, and has been operating in Upsala Public School under the Upsala District School Area Board since that time.

TBDSSAB currently has a Service Agreement in good standing with Upsala District School Area Board to support and manage the operation of the child care program. Administration is recommending the Service Agreement be transferred without significant changes to the new owners upon completion of the transfer of ownership.

COMMENTS

It is anticipated that there will be a holdback for one month of wage subsidy funding before the final paperwork can be completed for the transfer. There will be no disruption to services during this transition.

CONCLUSION

It is concluded that the Service Agreement between TBDSSAB and the Upsala District School Area Board to support and manage the operation of the Upsala Best Start Child Care Program should be transferred by use of an Addendum (Attachment #2), without significant changes, to the Keewatin-Patricia School Board upon completion of the transfer paperwork between the school boards.

RECOMMENDATION

THAT with respect to Report No. 2009-25 (Children's Services), we recommend that the Upsala Best Start Child Care Program and allocated funding be transferred without significant changes to the Keewatin-Patricia School Board upon completion of the transfer between the two boards, and that a new Service Agreement be established with the Keewatin Patricia School Board dated September 1, 2009, once the transfer paperwork has been completed;

AND THAT the funding for the Upsala Child Care Program remain in effect until such time as a new Agreement can be signed with the Keewatin-Patricia School Board;

AND THAT The District of Thunder Bay Social Services Administration Board authorizes the Chair and the Chief Administrative Officer to execute the Purchase of Service Agreement with the Keewatin-Patricia School Board, and any other documents related thereto provided there are no significant changes;

AND THAT this agreement is authorized under this resolution and Child Care By-law Number 10-2009.

REFERENCE MATERIALS ATTACHED

Attachment #1: Correspondence from Sabrina Crowley, Secretary, Upsala District School Area Board, dated September 3, 2009

PREPARED BY:	Janette Bax, Manager, District Children's Services Division The District of Thunder Bay Social Services Administration Board
SUBMITTED BY:	Mary Lucas, Chief Administrative Officer The District of Thunder Bay Social Services Administration Board

Upsala District School Area Board

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Thursday, September 3, 2009

The District Of Thunder Bay
Social Services Administration Board
Children's Services Division
Janette Bax, Manager
34 N. Cumberland St., 4th Floor
Thunder Bay, ON P7A 8B9

Dear Janette,

Please note that effective September 1st, 2009 the Upsala District School Area Board, operator of the Upsala Best Start Childcare Program, will be amalgamated with the Keewatin-Patricia District School Board.

Communication has taken place between Jackie Dojack, Supervisory Officer of the Upsala District School Area Board and Larry Hope, Director of the Keewatin-Patricia District School Board, and it is our understanding that the Keewatin-Patricia District School Board will become the new program operator, assuming all former responsibilities of the Upsala District School Area Board.

Yours truly,

Sabrina Crowley,
Secretary