



THE DISTRICT OF THUNDER BAY  
SOCIAL SERVICES ADMINISTRATION BOARD

## **Community Social Reinvestment Fund Application Information**

### **Purpose**

The purpose of the Community Social Reinvestment Fund is to provide financial support to initiatives in the District of Thunder Bay that help reduce the depth and breadth of child poverty.

### **Priorities**

For 2012, The District of Thunder Bay Social Services Administration Board has approved the following priorities for funding under this program:

- Food security programs
- Shelter security/homelessness prevention
- School readiness and support
- Developmental and recreational programs
- Employment supports for parents
- Community capacity building

### **Eligibility**

To be eligible to receive funding under this program applicants must meet the following basic criteria:

- 1) Funding must be used for new or enhanced programs/services/benefits, and cannot be used to replace current spending unless existing funding has been cancelled and the program is in jeopardy of closing without replacement funding.
- 2) Be an incorporated non-profit organization or non-incorporated collective which operates on a non-profit basis.
- 3) Have a clearly stated purpose and function and be fully responsible for the planning and provision of its services.
- 4) Be operating from a location in the District of Thunder Bay and carry out programs in their community for the benefit of the people who reside in that community.
- 5) Comply with all applicable statutes and legislation, including the Ontario Human Rights Code.

- 6) The governing structure of the organization is appropriate for the work being proposed.
- 7) Demonstrate need for the requested funding and provide evidence that, where appropriate, funds are confirmed/projected from a variety of other sources (donations, user fees, other government sources)
- 8) Proof of sufficient insurance covering the organization and/or facility related to the proposal.

### **Eligible Expenses**

All expenses necessary to deliver the proposed initiative may be considered, including:

- Employee compensation
- Rent, insurance, utilities, maintenance
- Program and office equipment/supplies required for the ongoing operation of the initiative
- Marketing
- Legal fees

Major capital expenditures are not eligible for funding.

### **Evaluation**

The following questions will guide the evaluation of applications:

- 1) Does the proposal meet basic eligibility requirements?
- 2) Is there a demonstrated need in the community for the proposal, supported by objective evidence? Is there alignment with community priorities identified in stakeholder reports?
- 3) Does the project duplicate existing services in the same community, or replace services that have been discontinued due to provincial cutbacks?
- 4) Does the proposal appear to address at least one of the following objectives:
  - Helping to prevent and reduce the depth of child poverty
  - Promoting attachment to the labour market
  - Reducing the overlap and duplication of government programs
- 5) Has the organization demonstrated a successful history of running programs/projects?
- 6) Are there systems and a structure in place to achieve expected result?

- 7) Is the organization subject to an appropriate level of financial review?
- 8) Does the organization have an active, independent Board and an appropriate volunteer base or does it have a governance structure appropriate for the service that is being delivered?
- 9) Does the proposal involve partnerships and co-operative efforts?
- 10) Has the organization met the terms and conditions of previous agreements with TBDSSAB?
- 11) Are there other more appropriate funding options readily available?
- 12) Does the organization have a plan to make the initiative self-sustaining?

**Meeting the above criteria does not guarantee approval of your submission. All funding decisions are subject to availability of funds and TBDSSAB Board approval.**

#### **Deadline**

March 2<sup>nd</sup>, 2012

#### **Submission Information**

Applicants must use the TBDSSAB CSRF application form available at [www.tbdssab.ca](http://www.tbdssab.ca)

Please submit completed applications and supporting documentation to:

The District of Thunder Bay Social Services Administration Board  
Community Social Reinvestment Fund  
34 N. Cumberland St., 5<sup>th</sup> Floor  
Thunder Bay, Ontario P7B 8B9  
Fax: (807) 345-6146  
Email: [gflank@thunderbay.ca](mailto:gflank@thunderbay.ca)