



THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD

MINUTES OF BOARD MEETING NO. 17/2010
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD

DATE OF MEETING: October 28, 2010

TIME OF MEETING: 11:03 a.m.

LOCATION OF MEETING: Red Rock Inn
145 White Boulevard
Red Rock, Ontario

CHAIR Councillor I. Angus

PRESENT:

Councillor Iain Angus
Councillor Andrew Foulds
Councillor James Foulds
Councillor Larry Hebert
Councillor Donna Jaunzarins
(Via Teleconference)
Mr. Robert (Bob) Katajamaki
Mayor Mike King
Councillor Elaine Mannisto
Councillor Aldo Ruberto
Councillor Maureen Schmidt
Councillor Joe Virdiramo

REGRETS:

Mayor Lynn Peterson

OFFICIALS:

Mrs. Mary Lucas, CAO
Mrs. Karen Bradica, Manager
– Housing Services Division
Mr. William Bradica, Manager- Finance Division
Mr. Don Tront, Manager
– Property Management Services Division
Mr. James McMahan, Social Policy Analyst
Mrs. Sandra Legros, Executive Assistant to CAO
Mrs. Linda Douglas - Recording Secretary

GUESTS:

Ms. Toni Farley, Toni Farley & Associates
Mr. Nick But, Toni Farley & Associates

Note: For the purposes of this agenda and subsequent Minutes, references to TBDSSAB or the Board refer to The District of Thunder Bay Social Services Administration Board of Directors and references to CAO refer to the Chief Administrative Officer of TBDSSAB.

BOARD MEETING

DISCLOSURES OF INTEREST

MINUTES OF PREVIOUS MEETING

Board Meetings

Minutes of Meeting No. 15/2010 and Meeting No. 16/2010 (Regular and Closed Session) of The District of Thunder Bay Social Services Administration Board, held on September 23, 2010, respectively, to be confirmed.

Resolution No. 10/85

Moved by: Mr. R. Katajamaki
Seconded by: Councillor E. Mannisto

THAT the Minutes of Meeting No. 15/2010 and Meeting No. 16/2010 (Regular and Closed Session) of The District of Thunder Bay Social Services Administration Board, held on September 23, 2010, respectively, be confirmed.

Resolution No. 10/85(A)

Moved by: Mr. R. Katajamaki
Seconded by: Councillor E. Mannisto

THAT the Minutes of Meeting No. 15/2010, of The District of Thunder Bay Social Services Administration Board held on September 23, 2010, be amended by adding the following paragraph to Resolution No. 10/83(E) relative to the Acting Chief Administrative Officer:

"AND THAT we appoint William Bradica as Acting Senior Administrator for the Thunder Bay District Housing Corporation, effective October 30, 2010, until such time as the new Chief Administrative Officer is appointed and is in position."

CARRIED

Resolution No. 10/85 (Amended)

Moved by: Mr. R. Katajamaki
Seconded by: Councillor E. Mannisto

THAT the Minutes of Meeting No. 15/2010 and Meeting No. 16/2010 (Regular and Closed Session) of The District of Thunder Bay Social Services Administration Board, held on September 23, 2010, respectively, be confirmed, as amended.

CARRIED

James McMahon, the new Social Policy Analyst, was introduced to the Board. Toni Farley and Nick But, of Toni Farley & Associates, were also introduced and welcomed to the meeting.

CLOSED SESSION MEETING

Administration recommended that the Board adjourns to Closed Session relative to receipt of information with respect to security of the property of the Board, labour relations and identifiable individuals.

Resolution No. 10/86

Moved by: Councillor E. Mannisto
Seconded by: Councillor M. Schmidt

THAT the Board adjourns to Closed Session relative to receipt of information with respect to security of the property of the Board, labour relations and identifiable individuals.

CARRIED

At 12:06 p.m., the Board reconvened in Open Session with all Officials present.

REPORTS OF OFFICERS

Funding Request - Children's Aid Society Outreach Worker

At the February 28, 2010 Board meeting, a resolution was passed requesting Administration investigate the feasibility of providing ongoing funding for the Children's Aid Society Outreach Worker.

Report No. 2010-28 (CAO's Office) relative to providing the TBDSSAB with an analysis of the options to provide ongoing funding for the Children's Aid Society Outreach Worker in the amount of \$65,000 per year.

Mary Lucas, CAO, provided an overview and responded to questions. James McMahon, Social Policy Analyst - TBDSSAB, also responded to questions.

The Board requested Administration provide clarification for the next Board meeting in response to their questions and concerns regarding the interim provision of services.

Resolution No. 10/87

Moved by: Councillor J. Virdiramo
Seconded by: Councillor A. Ruberto

THAT with respect to Report No. 2010-28 (CAO's Office), we recommend that the funding request for the Children's Aid Society Outreach Worker be further deferred until after March 31, 2011 at which time results of Children's Aid Society research and alternative funding options can be considered;

AND THAT Administration will provide an update relative to the above noted at the April 2011 Board meeting.

CARRIED

At 12:31 p.m., the Chair called for a lunch break.

At 1:22 p.m., the Board reconvened in Open Session, with Councillor Jaunzarins present by teleconference.

Housing Analysis Report and Housing Strategy

Draft Housing Analysis Report – Setting the Scene and Draft Housing Strategy – Under One Roof were distributed separately in the agenda package. Copies of the slideshow presentation as well as the Strategic Directions were distributed at the meeting.

Toni Farley and Nick But of Toni Farley & Associates provided an overview of their report with the use of a slideshow presentation and also responded to questions.

Councillor Jaunzarins left the meeting at 2:17 p.m.

It was the consensus of the Board that upon incorporation of suggested amendments to date, the revised draft report will be posted for public viewing on the TBDSSAB website with hard copies distributed to and made available in Member Municipal Offices, District Public Libraries, Local Services Boards, as well as the Property Management Services Office and the TBDSSAB office. Stakeholders previously consulted will be advised accordingly and a media release and newspaper advertisements will be issued to solicit public comment. Public consultation will also be conducted within District communities. A final report including suggested recommendations and/or comments will be submitted to the Board for approval, and include a work/implementation plan.

The presentation ended at 3:12 p.m. Toni Farley and Nick But were thanked for their work on the Housing Strategy and left the meeting room.

Funding Request – John Howard Society

At the April 15, 2010 Board meeting, a resolution was passed requesting Administration prepare a report for ongoing funding for the “My Own Place” Homelessness Project.

Report No. 2010-29 (CAO’s Office) relative to recommending deferral of funding options in response to a request from the John Howard Society with respect to the “My Own Place” Homelessness Project.

Mary Lucas, CAO, provided an overview and responded to questions.

Resolution No. 10/88

Moved by:	Councillor A. Ruberto
Seconded by:	Councillor J. Virdiramo

THAT with respect to Report No. 2010-29 (CAO's Office) we recommend that the funding request by the John Howard Society for the "My Own Place" Homelessness Project be deferred until such time as funding priorities and implementation strategies are in place with respect to the Housing Analysis Report and Housing Strategy.

CARRIED

TBDHC Ministerial Business Case –
SHRRP – Sjolander Court – New Elevator
Installation

Report No. 2010-27 (Property Management Services Division), relative to presenting the Business Case for the new elevator installation at Sjolander Court in Nipigon to The District of Thunder Bay Social Services Administration Board for approval.

Appendices A to D for the Business Case (Attachment #1) were available for review upon request.

Resolution No. 10/89

Moved by: Councillor J. Foulds
Seconded by: Councillor J. Virdiramo

THAT with respect to Report No. 2010-27 (Property Management Services Division), we approve the Business Case for the installation of an elevator at Sjolander Court in Nipigon;

AND THAT the Business Case be submitted to the Ministry of Municipal Affairs and Housing for Ministerial Approval.

CARRIED

Rent Supplemental Program Update – 2010

Administrative Summary No. ADM2010-13 (Property Management Services Division) relative to providing the Board with an update of subsidy paid to landlords and notice of rent increase under the Rent Supplemental Program.

Referenced Confidential Attachment #1, presented in Closed Session only.

Don Tront, Manager - Property Management Services Division, and William Bradica, Manager – Finance Division, responded to questions.

Resolution No. 10/90

Moved by: Mr. R. Katajamaki
Seconded by: Councillor E. Mannisto

THAT with respect to Administrative Summary No. ADM2010-13 (Property Management Services Division), we approve all rent increases, as outlined in Confidential Attachment #1 of Administrative Summary No. ADM2010-13, as presented in Closed Session.

CARRIED

PETITIONS AND COMMUNICATIONS

Call for all levels of Government in Canada to Develop Affordable Housing Strategies

Letter from Bishop Michael Pryse, Eastern Synod of the Evangelical Lutheran Church in Canada, dated August 16, 2010, addressed to the Right Honourable Stephen Harper, Prime Minister of Canada, relative to the above noted, for information only.

Mary Lucas, CAO, provided an overview.

It was the consensus of the Board that a letter of support from the Board Chair be forwarded to the above noted.

Long Form Census

Letter from The Honourable Tony Clement, Federal Minister of Industry, addressed to Iain Angus, Chair - TBDSSAB, dated September 10, 2010, relative to the above noted, for information only.

Notional Funding Allocation for the Short-Term Rent Support Program

Letter from Rick Bartolucci, Minister of Municipal Affairs and Housing, addressed to Iain Angus, Chair – TBDSSAB, dated September 14, 2010, relative to the above noted, for information only.

Mary Lucas, CAO, provided an overview. Karen Bradica, Manager – Housing Services Division, responded to questions.

Administration will bring forward a report to the Board at the November 2010 or January 2011 Board meeting.

Dental Needs for Children and Youth from
Low Income and Uninsured Families

Letter from Ken Ranta, Director of Health Promotion at the Thunder Bay District Health Unit, dated September 24, 2010, relative to the above noted, for information only.

TBDSSAB 2009 Annual Report

Thank you note from Michael Gravelle, MPP Thunder Bay – Superior North, dated September 24, 2010, relative to the above noted, for information only.

DSSAB Chair Term of Office

Memorandum from Erin Hannah, Director – Ontario Works, dated October 1, 2010, addressed to DSSAB Chief Administrative Officers, relative to the above noted, for information only.

Ontario Works One Per Cent Rate Increase

Memorandum and appendices A-F from Erin Hannah, Director – Ontario Works, dated October 1, 2010, relative to the above noted, for information only.

BY-LAWS

First and Final Reading

Mary Lucas, CAO, provided an overview, advised of a wording change to the draft by-law which was distributed at the September Board meeting, and responded to questions.

Chair I. Angus as Chair of the By-law Review Committee responded to questions.

Resolution No. 10/91

Moved by: Councillor M. Schmidt
Seconded by: Councillor L. Hebert

THAT the following By-law be introduced and now be given First and Final Reading, engrossed, signed by the Chair and Secretary, sealed and numbered:

1. A By-law to repeal and replace By-law Number 3 - 2004 and By-law Number 4 - 2004 and relating generally to the transaction of the affairs of The District of Thunder Bay Social Services Administration Board.

Explanation: A by-law relating generally to the transaction of the affairs of The District of Thunder Bay Social Services Administration Board.

Authorization: Board Meeting 2010/09/23

BY-LAW NUMBER 10 – 2010

Resolution No. 10/91(C)

Moved by: Councillor L. Hebert
Seconded by: Mayor M. King

THAT Resolution No. 10/91 and By-law Number 10 – 2010 be referred back to Administration to provide options with respect to the wording of the section dealing with reconsideration of motions.

CARRIED

NEW BUSINESS

RBC Banking Authorization Resolution

Memorandum from Mary Lucas, CAO, dated October 21, 2010, containing a resolution for consideration relative to the above noted, distributed at meeting.

William Bradica, Manager - Finance Division, provided an overview and responded to questions.

Resolution No. 10/91(A)

Moved by: Councillor L. Hebert
Seconded by: Councillor M. Schmidt

THAT with respect to the Banking Authorization Resolution, as attached to the memorandum from Mary Lucas, CAO – The District of Thunder Bay Social Services Administration Board, dated October 21, 2010, we recommend that the Resolution be duly signed in accordance with The District of Thunder Bay Social Services Administration Board By-law No. 2 - 2004 (Governance By-law), Section 44.

CARRIED

Addiction Services Initiative (ASI) Funding Transition

Memorandum from Frank Malvaso, Regional Program Manager, Ministry of Community and Social Services, dated October 26, 2010, relative to the above noted, distributed at meeting, for information only.

Mary Lucas, CAO, provided an overview.

Reporting Relationships & Consulting Services

Memorandum from Mary Lucas, CAO – TBDSSAB, dated October 27, 2010, relative to the above noted, was presented earlier in Closed Session.

Resolution No. 10/91(B)

Moved by: Mr. R. Katajamaki
Seconded by: Councillor E. Mannisto

THAT with respect to the memorandum from Mary Lucas, Chief Administrative Officer, dated October 27, 2010, we recommend Administration proceed as directed.

CARRIED

Hiring Committee for the Position of Chief
Administrative Officer

Resolution No. 10/91(D)

Moved by: Councillor J. Virdiramo
Seconded by: Councillor A. Ruberto

THAT with respect to the results of the recent Municipal Elections held on October 25, 2010, we approve the appointment of Mayor Michael King to the Hiring Committee in place of Councillor Elaine Mannisto;

AND THAT Councillor James Foulds continue as a member of the Hiring Committee;

AND THAT the above appointments remain in effect until such time as the Hiring Committee reports to the Board with a recommendation for a Chief Administrative Officer;

AND THAT the Municipalities of Nipigon, Schreiber, Terrace Bay, Red Rock and Dorion be advised accordingly.

CARRIED

Security Cameras at Elizabeth Court

Councillor Ruberto inquired if security cameras have been considered for Elizabeth Court on Madeline Street. Residents at the building have raised the question with him.

Don Tront, Manager - Property Management Services Division, advised that a security audit was performed on several Thunder Bay District Housing Corporation buildings. Mr. Tront would check into the results of the security audit and advise the Board via email.

Power Outage in Thunder Bay

Chair Angus complimented the Property Management Services Division on their handling of the recent wind storm and resulting power outage at several of their buildings. Staff was on-site quickly to assist tenants.

Don Tront, Manager - Property Management Services Division, was asked to convey the Board's thanks to his staff on the professional manner in which they handled a difficult situation.

Renewable Energy Initiative –
Implementation Plan – Solar Photovoltaic
Systems – Energy and Facility Renewal
Pilot Project

Don Tront, Manager - Property Management Services Division, provided an update relative to the above noted and responded to questions.

A full report will be provided at the next Board meeting.

NEXT MEETING

The next Board meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, November 18, 2010 in Thunder Bay, Ontario.

It was noted that there would be a change in the time and venue of the meeting. Board Members will be advised accordingly.

ADJOURNMENT

Resolution No. 10/92

Moved by: Councillor L. Hebert
Seconded by: Councillor M. Schmidt

THAT Board Meeting No. 17/2010 of The District of Thunder Bay Social Services Administration Board held on October 28, 2010, be adjourned at 3:50 p.m.

CARRIED