



THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD

**MINUTES OF THE
EIGHTH ANNUAL GENERAL MEETING
OF THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: April 21, 2011

TIME OF MEETING: 3:10 p.m.

LOCATION OF MEETING: McNaughton Room
3rd Floor
Thunder Bay City Hall
500 East Donald Street
Thunder Bay, ON

CHAIR: Councillor I. Angus

PRESENT:

Councillor Iain Angus
Councillor Andrew Foulds
Councillor Armand Giguere
Councillor Larry Hebert
Reeve Kevin Holland
Mr. Robert (Bob) Katajamaki
Mayor Don McArthur
Councillor Sara Park
Councillor Paul Pugh
Councillor Aldo Ruberto
Councillor Kelly Tsubouchi
Councillor Joe Virdiramo

OFFICIALS:

Ms. Melissa Harrison, Chief Administrative Officer
Mr. William Bradica, Manager – Finance Division
Mr. Don Tront, Manager
– Property Management Services Division
Mr. Neil Miller – Supervisor – Finance
– Property Management Services Division
Mr. Keri Greaves, Financial Analyst
– Finance Division
Mrs. Sandra Legros – Executive Assistant to CAO

GUESTS:

Mr. Frank Lopez, CA, Partner - Grant Thornton LLP
Mr. Lincoln Galbraith, Grant Thornton LLP

REGRETS:

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DISCLOSURES OF INTEREST

ANNUAL GENERAL MEETING

REPORT OF THE CHAIR

A Report of the Chair, in accordance with Governance By-law No. 10 - 2010, Section 9 (2) (i), is included in the message from the Chair relative to the 2010 TBDSSAB Annual Report as presented in the regular Board meeting agenda.

MINUTES OF PREVIOUS MEETING

Adoption of Minutes – April 15, 2010

Minutes of the Seventh Annual General Meeting of The District of Thunder Bay Social Services Administration Board, held on April 15, 2010, to be confirmed. Previously presented to Members of the Board, for information only, at the May 20, 2010, Board meeting.

Resolution No. 11/AGM01

Moved by: Councillor A. Ruberto
Seconded by: Councillor L. Hebert

THAT the Minutes of the Seventh Annual General Meeting of The District of Thunder Bay Social Services Administration Board, held on April 15, 2010, be confirmed.

CARRIED

REPORTS OF OFFICERS

Consolidated Financial Statements Thunder Bay DSSAB

Report No. 2011-14 (Finance) relative to providing an overview of the Draft Audited Consolidated Financial Statements for The District of Thunder Bay Social Services Administration Board, for year ending December 31, 2010.

Frank Lopez of Grant Thornton LLP presented the Auditors' Report to the Board, copies of which were distributed at the meeting. Mr. Lopez provided an overview and responded to questions.

William Bradica, Manager - Finance - TBDSSAB, provided an overview of Report No. 2011-14, and responded to questions.

Resolution No. 11/AGM02

Moved by: Councillor S. Park
Seconded by: Councillor A. Giguere

THAT with respect to the Draft Audited 2010 Consolidated Financial Statements, The District of Thunder Bay Social Services Administration Board approves the audited consolidated financial statements for The District of Thunder Bay Social Services Administration Board, for the year ended December 31, 2010, as presented.

CARRIED

Appointment of Auditors

Memorandum from William Bradica, Manager – Finance Division, dated March 25, 2011, containing resolutions for consideration relative to the above noted was distributed to Members of the Board via email on March 25, 2011, and was also presented in Regular Session for amendment of TBDSSAB Governance By-law 10 – 2010 relative to appointment of Auditors.

Resolution No. 11/AGM03

Moved by: Councillor P. Pugh
Seconded by: Councillor A. Foulds

THAT in accordance with The District of Thunder Bay Social Services Administration Board By-law No. 10-2010, Section 9(2), we confirm the appointment of Grant Thornton LLP, as the Auditors for TBDSSAB for the 2011 fiscal year;

AND THAT the remuneration of the Auditors will be in the amount of \$17,850 for the TBDSSAB 2011 Financial Audit.

CARRIED

ADJOURNMENT

Resolution No. 11/AGM04

Moved by: Councillor A. Foulds
Seconded by: Mayor D. McArthur

THAT the Eighth Annual General Meeting of
The District of Thunder Bay Social Services
Administration Board held on April 21, 2011, be
adjourned, at 3:23 p.m.

CARRIED