



THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD

**MINUTES OF BOARD MEETING NO. 09/2010
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: May 20, 2010

TIME OF MEETING: 11:42 a.m.

PLACE OF MEETING: Red Rock Inn
145 White Boulevard
Red Rock, Ontario

CHAIR: Councillor I. Angus

PRESENT:

Councillor Iain Angus
Councillor Andrew Foulds
Councillor James Foulds
Councillor Larry Hebert
Councillor Donna Jaunzarins
Mr. Robert (Bob) Katajamaki
Councillor Elaine Mannisto
Councillor Aldo Ruberto
Councillor Joe Virdiramo

OFFICIALS:

Mrs. Mary Lucas, CAO
Mr. William (Bill) Bradica, Manager – Finance Division
Mr. Don Tront, Manager
– Property Management Services Division
Mrs. Sandra Legros, Recording Secretary

REGRETS:

Mayor Mike King
Mayor Lynn Peterson
Councillor Maureen Schmidt

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors, and references to CAO refers to the Chief Administrative Officer of TBDSSAB.

BOARD MEETING

DISCLOSURES OF INTEREST

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Meeting No. 07/2010 and Meeting No. 08/2010 (Regular and Closed Session) of The District of Thunder Bay Social Services Administration Board, held on April 15, 2010, respectively, to be confirmed.

Resolution No. 10/43

Moved by: Councillor L. Hebert
Seconded by: Councillor D. Jaunzarins

THAT the Minutes of Meeting No. 07/2010 and Meeting No. 08/2010 (Regular and Closed Session) of The District of Thunder Bay Social Services Administration Board, held on April 15, 2010, respectively, be confirmed.

CARRIED

Annual General Meeting

Seventh Annual General Meeting

Minutes of the Seventh Annual General Meeting of The District of Thunder Bay Social Services Administration Board, held on April 15, 2010, for information only.

Shareholder's Meeting

Minutes of the Fourth Annual Meeting of the Shareholder –
TBDHC

Minutes of the Thunder Bay District Housing Corporation Fourth Annual Meeting of the Shareholder, held on April 15, 2010, for information only.

Committee Meetings

TBDHC Finance Committee

Minutes of the Special Purpose Meeting of the Finance Committee of Thunder Bay District Housing Corporation, held on April 15, 2010, for information only.

CLOSED SESSION MEETING

Administration recommended that the Board adjourns to Closed Session relative to receipt of information with respect to security of the property of the Board and labour relations.

Resolution No. 10/44

Moved by: Councillor L. Hebert
Seconded by: Councillor D. Jaunzarins

THAT the Board adjourns to closed session relative to receipt of information with respect to security of the property of the Board and labour relations.

CARRIED

At 12:36 p.m. the Board recessed for lunch and reconvened in Open Session at 1:15 p.m.

REPORTS OF OFFICERS

June 2008 Fire at Sprucewood Terrace Marathon, Ontario

At the September 17, 2009 Board meeting Report No. 2009-27 relative to the above noted was presented in Closed Session and a resolution was passed deferring the report to the November 19, 2009 Board meeting. At the November 19, 2010 meeting the Report was deferred further.

At the February 18, 2010, Board meeting a resolution was passed authorizing a feasibility study for supportive housing in the Town of Marathon.

Report No. 2009-27, relative to the above noted represented in Closed Session earlier.

Memorandum from Don Tront, Manager - Property Management Services, dated May 3, 2010, was presented in Closed Session earlier.

Resolution No. 10/45

Moved by: Mr. R. Katajamaki
Seconded by: Councillor D. Jaunzarins

THAT with respect to Report No. 2009-27 and the Memorandum from Don Tront, Manager - Property Management Services, dated May 3, 2010, we recommend that Administration proceed as directed;

AND THAT the recommendation contained in Report No. 2009-27 and presented as TBDHC Resolution No. 2009-38 at the September 17, 2009 Board meeting, is hereby superseded under the direction contained in the above noted memorandum.

CARRIED

Per Diem for TBDHC Committee Meetings

At the October 15, 2009, Board meeting a resolution was passed requesting a report be submitted relative to the above noted.

Memorandum from Don Tront, Manager - Property Management Services, dated May 4, 2010, requesting that the item be removed from the outstanding list.

It was the consensus of the Board that the item be removed from the outstanding list.

Rent Supplemental Program Update - 2010

Administrative Summary No. ADM2010-08 (Property Management Services), relative to the above noted.

It was noted that Attachment #1 was revised to include July rent and a copy was distributed to Members of the Board at the meeting.

Don Tront, Manager - Property Management Services, provided an overview.

Resolution No. 10/46

Moved by: Councillor L. Hebert
Seconded by: Councillor D. Jaunzarins

THAT with respect to Administrative Summary No. ADM2010-08 (Property Management Services Division), we recommend that all the rent increases, as outlined in Revised Attachment #1, are approved.

CARRIED

Renewable Energy Initiative
Solar Photovoltaic Systems
- Energy and Facility Renewal Pilot Project

Report No. 2010-07 (Property Management Services), relative to providing TBDSSAB with an update on a renewable energy initiative from the Energy Savings Retrofit Program Pilot.

Confidential memorandum from Don Tront, Manager - Property Management Services Division, providing additional information was presented in Closed Session earlier.

Don Tront, Manager - Property Management Services, responded to questions and advised a further report would be presented to the Board at the June meeting.

Resolution No. 10/47

Moved by: Councillor E. Mannisto
Seconded by: Councillor D. Jaunzarins

THAT with respect to Report No. 2010-07 (Property Management Services), we recommend Administration proceed with the application process under the Ontario Power Authority Feed-in Tariff Program and the Ministry of Municipal Affairs and Housing Renewable Energy Initiative Program for the following locations: 230 West Amelia Street, 120 South Cumberland, 1100 Lincoln Street and 9 Regent Street;

AND THAT Administration provides a project implementation plan for review and approval at the June 2010 Board meeting.

CARRIED

TBDHC - 1st Quarter 2010 Financial Report

Report No. 2010-12 (Property Management Services), relative to advising the TBDSSAB that the first quarter operating results for the TBDHC indicate a year to date (YTD) operating surplus of \$50,418, for information only.

Don Tront, Manager - Property Management Services Division and William Bradica, Manager - Finance Division, responded to questions.

Disposition of Year 2009 Levy Surplus

Report No. 2010-13 (Finance), relative to providing details of the 2009 surplus by program, and options regarding its disposition.

William Bradica, Manager - Finance Division, responded to questions.

Resolution No. 10/48

Moved by: Mr. R. Katajamaki
Seconded by: Councillor D. Jaunzarins

THAT with respect to Report No. 2010-13 (Finance), we recommend that \$145,710 be transferred into the Social Housing Reserve Fund.

CARRIED

TBDSSAB 1st Quarter 2010
Financial Report

Report No. 2010-14 (Finance), relative to providing the TBDSSAB year-to-date financial report for the first quarter of 2010, for information only.

Community Social Reinvestment Program

Report No. 2010-15 (Ontario Works), relative to recommending the 2010 reinvestments through the Community Social Reinvestment Program for approval of The District of Thunder Bay Social Services Administration Board.

Mary Lucas, CAO – TBDSSAB provided an overview and responded to question.

Resolution No. 10/49

Moved by: Councillor L. Hebert
Seconded by: Councillor J. Foulds

THAT with respect to Report No. 2010-15 (Ontario Works), we approve the renaming of the National Child Benefit (NCB) Reserve Fund to the Community Social Reinvestment Program (CSRP) Reserve Fund;

AND THAT we approve funding the list of recommended reinvestments as identified in Attachment #1 of Report No. 2010-15 as submitted through the Community Social Reinvestment Program;

AND THAT The District of Thunder Bay Social Services Administration Board authorizes the Chair and the Chief Administrative Officer of The District of Thunder Bay Social Services Administration Board to execute any required agreements with the service providers in the list of recommended reinvestments as identified in Attachment #1 of Report No. 2010-15, and any other documents related thereto provided there are no significant changes;

AND THAT these agreements are authorized under By-law No. 12-2009.

CARRIED

PETITIONS AND COMMUNICATIONS

Early Learning and Child Care Funding

Letter from Minister Laurel Broten, Ministry of Children and Youth Services, dated April 9, 2010, relative to the above noted, for information only.

Letter from Minister Laurel Broten, Ministry of Children and Youth Services, dated April 20, 2010, providing specific TBDSSAB budget information relative to the above noted, for information only.

Mental Health Services for Children and Youth in our Community

Letter from Minister Laurel Broten, Ministry of Children & Youth Services, addressed to Michael Gravelle, MPP, Thunder Bay – Superior North, dated April 12, 2010, relative to the above noted, for information only.

Media Release - Need for Social Housing Increasing Across Province

Media Release dated May 7, 2010 relative to the above noted and the release of the Ontario Non-Profit Housing Association 2010 Report on Waiting List Statistics for Ontario, for information only.

Mary Lucas, CAO – TBDSSAB advised that the additional information for the memorandum noted in the agenda would be completed for the June meeting.

BY-LAWS

First and Final Reading

Resolution No. 10/50

Moved by: Councillor E. Mannisto
Seconded by: Councillor J. Foulds

THAT the following By-law be introduced and now be given First and Final Reading, engrossed, signed by the Chair and Secretary, sealed and numbered:

1. A By-law to authorize the execution of a lease agreement between Nipigon District Memorial Hospital and The District of Thunder Bay Social Services Administration Board for the lease of office rental space at 125 Hogan Road, Nipigon, Ontario.

Explanation: A By-law to authorize the execution of a lease agreement with Nipigon District Memorial Hospital for the lease of office rental space in Nipigon, Ontario.

Authorization: Board Meeting
2008/11/27

BY-LAW NUMBER 6 – 2010

CARRIED

NEW BUSINESS

TBDSSAB Accommodation

Further to Closed Session discussion relative to the above noted the following resolution was presented for consideration.

Resolution No. 10/50(A)

Moved by: Mr. R. Katajamaki
Seconded by: Councillor J. Foulds

THAT with respect to the new TBDSSAB building and Report No. 2010CS-03 (CAO's Office), and direction received in Closed Session on May 20, 2010, we recommend Option #3 as passed under Resolution No. 10/26 be rescinded;

AND THAT Resolution No. 10/26(A) relative to integration of client services and subsequent deferral resolution No. 10/41(C) be rescinded;

AND THAT we recommend further that Administration proceed as directed in Closed Session May 20, 2010, and proceed as directed in Option #1, as contained in Report No. 2010CS-03;

AND THAT the Chair and the Chief Administrative Office of TBDSSAB be authorized to execute any necessary documentation relative to implementing the above noted Option;

AND THAT any necessary By-law be presented to the Board.

CARRIED

Investment of Reserve Funds

Councillor Aldo Ruberto requested the following resolution be presented for consideration.

Resolution No. 10/50(B)

Moved by: Councillor A. Ruberto
Seconded by: Councillor J. Foulds

THAT with respect to reserve funds and accumulated surplus we recommend Administration look at all options with respect to investment of reserve funds and accumulated surplus, both short-term and long-term.

CARRIED

1st Annual Employee Recognition
Breakfast

Board Members were advised of the above noted event scheduled for June 25, 2010, at 8:30 a.m., and representation from the Board was encouraged. Details to be provided via email.

Regional Food Distribution
Association (RFDA)

Chair Iain Angus advised that Larry Brigham of the Regional Food Distribution Association has communicated, via email, that the RFDA will be conducting a food drive on Saturday, June 5th, 2010. Postal workers will be distributing notices to households advising of drop off locations. Volunteers are required and Board Members were encouraged to participate.

NEXT MEETING

The next Board meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, June 17, 2010, at the Red Rock Inn, Red Rock, Ontario.

ADJOURNMENT

Resolution No. 10/51

Moved by: Councillor J. Foulds
Seconded by: Councillor L. Hebert

THAT the Board Meeting No. 09/2010 of
The District of Thunder Bay Social Services
Administration Board held on May 20,
2010, be adjourned at 2:10 p.m.

CARRIED